

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES AND CLERK

Special organizational meeting Tuesday, January 03, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge & explained its purpose, the Fiscal Officer then asked for nominations for chairman, (present 3 trustees, Fiscal Officer, B Carter, B Murphy, C & C Haught, G Klag, C Klodt, M Klodt, J Lang, K Steiner, G Harrison, B Seigferth, B Moledor, L Klodt, H Mangold, D Kolasky, C Eyre, N Reynolds, D Rodenbucher) Horning nominated Lang, Klodt seconded, RCV 3 yes. Lang nominated Horning vice chairman, Klodt seconded, RCV 3 yes.

Lang moved to hold the meetings at 7:30 p.m. unless advertised on the sign board and the Record Courier otherwise on the 2nd and 4th Thursdays, Horning seconded, RCV 3 yes. Lang took over the meeting.

Lang moved to divide department responsibilities as follows: Lang—EMS, Fire, Cemetery, Buildings, Machinery, Equipment and sewer; Horning—Roads, NOPEC alternate, Planning, Parks, and Cable; Klodt—Zoning, NOPEC, Community Betterment and Health Board, Klodt seconded, RCV 3 yes.

Lang moved to divide road responsibilities as follows: Lang—Schroeder, Luli, Shaffer, Aberagg, Swartz, Belding, Alexander W, Eberly W, Trump; Horning—Bassett E & W, Wilkes, Taylor, Fairgrounds, Olde Mill Allotment; Klodt—Alexander E, Horning, Eberly E, Thomas, Unger, Matti, Pamer, Dibble, Maxwell, German Church - Horning seconded, RCV 3 yes.

Lang moved to pay Trustees and fiscal officer by salary according to state guides, fiscal officer and Chairman as Investment officers, Bill Carter as Assistant fiscal officer with no pay, pay \$.44 per mile outside county travel, Records Commission as fiscal officer, Chairman and Gary Harrison; Audit Committee is Fiscal Officer, 3 Trustees and Kolasky and retain outside counsel as needed for specific situations, Horning seconded, discussion: Horning questioned why Gary Harrison was on the records commission, fiscal officer stated the auditor's recommendation was to have a resident on that commission; Horning wants all 3 trustees on the Audit Committee for the short term, Klodt agreed and wondered if someone else should be the outside person on the committee. RCV 3 yes.

Lang moved to retain Janice Adelman, Nancy Breidmeier, Carol Kline on the Park Commission, Horning seconded RCV 3 yes.

Lang moved to retain Kolasky as Zoning Inspector, Secretary to the Zoning board, JMV, Dog control and other miscellaneous duties according to job description or trustees desires at \$13.05 per hour, \$8 per opening of buildings, \$35 per zoning meeting/hearing (Horning inserted the hourly wage figure) and pay the appeals and commission members \$20 per meeting/hearing not to exceed 18 per year, Klodt seconded, RCV 3 yes.

Lang moved to appoint himself as Fire Chief, Diane Bunker as full time and assistant chief at \$17.25 per hour, pay fire attendance \$1,000 per quarter, pay part timers \$10.50 per hour, appoint captains Calvin Eyre and Dan Rodenbucher, Fire inspectors as Lang Sr., Lang Jr. Diane Bunker, Andy Hamilton and retain Ravenna for dispatching, Horning seconded, RCV 3 yes.

Lang moved to retain Road Supervisor Larry Klodt at \$18.85 per hour and Tim Pfile as Assistant at \$18.30 per hour and hire extra help at \$7.00 per hour when needed up to 20 hours a week, to improve roads by force account if the cost can be kept under \$25,000 per mile by township road employees; charge \$2.50 per foot beyond the 30-foot length of culvert plus pipe and stone billed to resident upon installation, Klodt seconded, RCV 3 yes.

Lang moved to retain the Office Assistant at \$1836 per month for 24 hrs per week. Horning seconded for discussion. Horning is re-thinking the situation of the Office Assistant looking toward an Office Administrator. Klodt stated he has questioned the position for a long while and wants to run the township as a business, many businesses are trying to make ends meet and if everyone else would pick up a little bit of the duties taking on more, Kolasky could answer the phone as he is in there all the time, we could save the township a lot of money. Horning stated he cannot take additional duties. Lang stated he thought it was a nice thing to have someone there to call for help when needed and other duties but perhaps re-thinking the pay scale would be good, he thinks it is nice to have the assistant. Horning stated he thinks a township administrator position would work better and wants to move toward that. Lang thinks an administrator might work. Klodt thought about the administrator also stating the road department should

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handle their grants. Horning wants to try as he knows the work is there. Klodt asked if they would take applications for Administrator and Horning stated maybe other contacts would be available to appoint someone and move forward with it. Klodt stated the other trustees have been doing trustee work longer than he and he would go along with them. Lang and Horning rescinded the motion on the floor. Horning moved to look for a township administrator and retain the office assistant (providing she sees agreeable to stay until they find someone - no answer given by office assistant) for the next month or so at \$1836 per month salary, Klodt seconded, RCV 3 yes.

Lang moved to set rental of buildings as follows: meetings \$35 for residents, \$50 non-residents; parties for residents \$75, non-residents \$125 and civic groups free for not for profit groups, scheduling of buildings with Kolasky and all monies coming to the township, retaining Donna Yoder at \$225 per month for cleaning Horning seconded, RCV 3 yes.

Lang moved to set the following zoning fees: Single dwelling \$60; duplex \$100; driveway \$20; oil & gas driveway \$100; conditional permits and variances \$125; road boring \$50; rezoning requests \$200; storage shed, swimming pool, hot tub, garage, signs, lot splits \$25; residential addition or deck \$30; commercial/industrial building or addition \$75 plus \$.01 per sq. ft. to maximum of \$225; multi-family site plan review \$225; zoning books \$20; zoning CD \$5; \$.25 per page, land use books \$65; tape copies \$10 each; all available in 7 working days if possible, Horning seconded, Klodt asked how we compare to other townships on fees and Zoning Inspector stated we are in the middle; RCV 3 yes.

Lang moved to set cemetery fees as follows: \$7 for extra help if needed to maximum of 20 hours per week; 4 graves per family at \$150 each & residents with honorable military discharge certificate get 1 free for their use; non-residents 4 graves per family \$300 each; cremation on weekdays \$50, weekends/holidays \$100; interment weekdays \$250, weekends/holidays \$400; foundations \$30 per sq. ft. infant burials \$100 weekdays, \$150 weekends/holidays; disinterment \$500; re-interment \$250, Klodt seconded, RCV 3 yes.

Lang moved to grant employees 7 sick days non-accumulative, vacation of 10 days after 1 year; 14 days after 8 years; 20 days after 15 years & vacation days may be either taken or requested for payment at year end; holidays—New Years; MLK, Presidents; Memorial; Independence; Labor; Columbus; Veterans; Thanksgiving; Christmas taken as scheduled unless approved by trustees prior to day, Horning seconded, Horning stated sick and vacation days must be used or lost; Klodt suggested permitting up to 7 sick days carry over; Lang stated the Revised Code gives Trustees the discretion to grant extended leave with pay for health concerns and that has worked with Diane Bunker; Horning does not want the employees paid for sick days not used since it is use it or lose it, Lang agreed, RCV 3 yes.

The Fiscal Officer presented the year-end balances as follows totaling \$624,450.21. Horning moved to appropriate them as temporary balances as the year-end statement has not yet arrived totaling \$624,450.21, Klodt seconded, RCV 3 yes.

| Fund Number | Fund Name | % Of Total Cash Balance | Fund Cash Balance | Investment Balance | Checking Balance |
|-----------------|--------------------------------|----------------------------------|----------------------|-----------------------|---------------------|
| 1000 | General | 22 130 | \$138, 187. 86 | \$88, 781.91 | \$49, 405.95 |
| 2011 | Motor Vehicle License Tax | 0 698 | 4, 356. 78 | 0.00 | 4, 356.78 |
| 2021 | Gasoline Tax | 3 330 | 20, 794.91 | 111, 764.67 | 9, 030.24 |
| 2031 | Road and Bridge | 36 795 | 229, 765.59 | 122, 458. 42 | 107, 307.17 |
| 2041 | Cemetery | 5 630 | 35, 158.13 | 13, 000 00 | 22, 158.13 |
| 2111 | Fire District | 18 107 | 113, 072. 25 | 1, 141. 86 | 111, 930.39 |
| 2181 | Zoning | 0 321 | 2, 004 70 | 0 00 | 2, 004.70 |
| 2191 | EMT/AMBULANCE FUN.D | 3 305 | 20, 639 14 | 0 00 | 20, 639.14 |
| 2231 | Permissive Motor Vehicle Licen | 8 416 | 52, 553 09 | 24, 137 53 | 28, 415.56 |
| 3101 | General (bond) (note) Retireme | 0 000 | 0 00 | 0 00 | 0.00 |
| 3102 | General (bond) (note) Retireme | 0 000 | 0 00 | 0 00 | 0.00 |
| 3103 | General (note) Retirement USED | 0 000 | 0 00 | 0 00 | 0.00 |
| 3104 | General (note) Retirement-DUMP | 0 000 | 0 00 | 0 00 | 0.00 |
| 3105 | General (bond) (note) Retireme | 0 000 | 0 05 | 0 00 | 0.05 |
| 4401 | ISSUE 2-CG-425 | 0 000 | 0 00 | 0 00 | 0.00 |
| 4402 | Public Works Commission Projec | 0 000 | 0 00 | 0 00 | 0.00 |
| 7001 | CEMETERY REQUEST FUND | 0 661 | 4,129 47 | 4 129 47 | 0.00 |
| 8001 | GUNTHER CEMETERY TRUST FUND | 0 607 | 3,788 24 | 3 202 39 | 585.85 |
| All Funds Total | | | \$624 450 .21 | \$268 616 .25 | \$355 833.96 |

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Lang moved to include the following projects in the 2006 budget:

1. Finish the town hall \$ 110,000
2. Replacement of a road dump truck that is 11 years old \$80,000
3. Investigating pumper purchase for RFD \$300,000
4. Emergency generator upgrades \$5,000
5. School park area \$25,000
6. Cemetery mower trade in, etc. \$9,500

Klodt seconded, RCV 3 yes.

Road supervisor gave his road materials summary stating he would like to spend about the same in 2006.

Horning asked when the Trustees would get together to do the annual inventory. The Fiscal Officer stated the department heads completed it. Horning wants a copy.

The Fiscal Officer suggested a maintenance/usage policy be set for the newly purchased pick up truck. Horning thinks that is a good idea.

Road Supervisor reminded Lang he did not state 5 weeks of vacation due for 25 years of service. Lang so moved to add this to the vacation policy, Klodt seconded, RCV 3 yes.

Meeting adjourned.

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Regular meeting held Thursday, January 12, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge Horning moved to approve minutes, financials, appropriate receipts #1 to #9 totaling \$5,782.68 & pay warrants #26338 to #26371 totaling \$41,334.72 Klodt seconded, RCV 3 yes. (present 3 trustees, fiscal officer, D Kolasky, Cathy & Bill, G Harrison, B Carter, B Murphy, Scott Zehner of Comdoc, L Klodt, L McKay, K Steiner, D Murphy, D McKay, B Seigferth, Mr & Mrs Huth,, D Rodenbucher, H Mangold,, T Baker, B Miller, Mr Petersen, K Ziska & friends of library,)

Lang introduced Kathy Ziska from the Randolph Library who introduced the new Branch Manager who was pleased to be here.

Lang said Scott Zehner from Comdoc wanted to make his presentation on the copy machine contracts, 1 for the Twp Bldg & 1 for RFD, different models we now pay \$369 per month plus extra copy charges, this new fee of \$463 includes more features on the machines and more copies, R Klodt asked about the E-cabinet for storage of documents and we can add that at a later date if we decide we need it. Discussion as to the uses for both machines. Kolasky asked if it was ready for use and it was explained, the company can get it set in place and will give training but do not install the lines. Lang so moved to go with the 48 month lease at \$463 per month with Comdoc Klodt seconded, RCV 3 yes.

Klodt brought 2 items and reported on the zoning quarterly meeting, the ZC needs 2 alternates and the appeals needs 1 Klodt so moved to advertise in the Record Courier for resumes for the Feb 9 meeting and so included that date, Lang seconded RCV 3 yes.

Klodt mentioned the new pick up truck which will have several drivers (R-C reporter), Klodt wants to upgrade the radio to a FM-CD for \$250.00, Horning thinks it will be for short trips, and Lang does not think it is needed, it should be in the end of the month.

Horning wants some guidelines on use for only township purposes, not taken home, stored on township property overnight, Horning wants some organization on how to use it, RFD will not need it as they have their own.

Horning mentioned a good turn out for the contractors for the town hall and the opening of bids is next Thursday at 7 a.m.

Lang stated we need to set 2006 appropriations, Lang so moved to \$1,633,884.03 & Horning seconded, RCV 3 yes.

Lang asked if anyone wanted to pay expenses of trustees and/or Fiscal Officer to go to the winter conference, Lang so moved, Horning seconded, RCV 3 yes.

Lang moved to accept 32.16 miles of road in our township, Klodt seconded, RCV 3 yes.

L Klodt mentioned Pamer has not been surveyed, it will be & mentioned a fence at Unger is in the right of way and it can be in the not maintained status, Lang wants to maintain where our right of way is and they should be made aware of the problem and if we need to open it there might be a problem, It could be vacated as R Klodt said and this situation is also on Alexander Road, the Alexander Road people do not want the road vacated as it is used, non maintained is still a road. Trustees will visit the area before making a decision.

Lang gave the fire report on calls, training, L Kuzma finished EMT, N Reynolds is off probation, LaDawn Sands will finish EMT and the drop tank arrived and will be paid out of a grant.

Office Assistant wished the record to reflect the organizational meeting of Jan. 3, 2006. It was stated that you wanted to operate the township more like a business and save a lot of money but resorted to very non-professional or business like practices concerning personnel issues. The ORC has a provision for executive session to discuss personnel issues which would be the acceptable business procedure to address a personnel issue. The Randolph Township personnel policy states yearly review of personnel

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shall be conducted by the trustees. The last review was in 1999! The current 2 newest trustees have not inquired as to the office assistant duties and have accepted the office assistant duties as performed. The residents of Randolph Township elect 3 trustees- the salary and benefits total \$64000 per year—to conduct the business of the township. The hiring of a full time administrator with full benefits to do the job the 3 trustees are elected, paid & expected to perform does not save our township money! An apology to the residents of Randolph for your very unprofessional actions concerning elimination of the Office Asst. with no advance notice to employment status would be in order. The hiring & paying wages & benefits for a full time township administrator for a township this small would best be put to the voters with a levy to pay for it as we did with the full time EMT for the Randolph Fire Dept. Our United States government was founded on equality to all and Christian principles to be practiced at all levels of government. If you wish to discuss this further, we can retire to Executive Session. Thank you for your time, Rebecca Carter, Office Assistant

L Klodt reported patching began and may borrow the county brush chipper for road trimming, attended the sewer meeting which is pretty much down and further gave dates and updates. Klodt would like to purchase a back pack leaf blower for the cemetery for \$299 or \$399 plus a discount and would like to purchase some Sears hand tools. Lang said the larger leaf blower would cost \$320. Horning moved to purchase leaf blower for \$320, \$200 for hand tools R Klodt seconded, RCV 3 yes. L Klodt stated we need to get together specs for a new dump truck, chip & sealing roads and would like to replace the old steel building which is not adequate (P Cernava) Lang said they would investigate it at a future date. Klodt reported a cemetery mower is available for about \$9500. Also presented the cemetery report.

ZI gave his report on the Duffy hearing, ZBA continued hearing from last week to January 16 to create flag lots, L Klodt said some site visibility problems were voiced on the Houck farm area, Lang does not feel we have the funds to do it. Eric stated there was a mirror to see over the hill, there is no way to see, should it be done privately, about 12 to 18 more drives will be in soon. He would like to have a mirror up, it is an empty field now, Horning suggested talking with the owners and if something cannot be worked out the trustees will intervene. Lang asked how large the mirror was. Lang's concern was if it is not a legal safety device. D Murphy stated that same question came up years ago and you cannot use it. Clerk suggested contacting our risk management through OTARMA, The man cannot get mail delivery as his drive is not safe.

Scott Zehner presented the copy machine contracts for signature.

L McKay thanked trustees for time and did not expect answers. Several people went to see Christmas lights and Lions wants to do more lighting at the gazebo area. It was very cold the day it went up this year. McKay would like the Lions and Garden Clubs be able to decorate more next season in October. He mentioned the Garden Club wreaths are getting in bad shape, wondered if some banners or large wreaths Banners are about \$200 each and wreaths about \$25. Lions club wants the fans and lights from the town hall if the township does not want then when they are taken down. McKay asked if any plans are in the works for the former school property and reminded them that the food shelf needs a nice storage building as they are out growing the area at St. Joe's. McKay stated the Lions have a website www.randolphohio.com and the schools will link to it and wants others to join. McKay mentioned the address book the township made in 2001 could be included and he asked ZI to enter some information. McKay mentioned the sewer vacuum system would be done and he got a lot of complaints about the sidewalks and wondered if there will be new ones put in and would like to be on a committee for that. McKay stated the office asst. position was not renewed and during his 8 years she was efficient and was testy at times which is ok but we did well especially on grants, he thanked her for her service. D Murphy mentioned the grants that office Asst got and thanked her for that.

D Huth asked what the cost to hook into the sewer. Lang said the tank demo and actual hook up plus monthly use fee. Horning hopes the grants hold and the fees will be reduced.

Brad Miller asked if anything happened with his proposal for indoor soccer field. Lang said nothing.

Mr Ganoie wants to work on his Eagle badge by working on the sign at the old school property, basketball areas, etc. Lang hopes to have a work list in a couple meetings.

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Mr Petersen has a deep ditch and thought the township would resolve the problem, he got a nasty letter from the prosecutor and he did not think there was a problem, He took photos of the ditch, the property flooded in 2004, it runs free now. (Eberly Road) He thinks the ditch is tied to his sump some way and does think maybe the grass could be cleaned out. L Klodt stated the problem and what happened, the duplex across the street floods. Lang was checking the minutes.

B Carter was proud to hear Nick Reynolds finished his probationary work with RFD and is glad to hear that as he is a fine young man and congratulations RFD for these people.

Lang stated in the minutes, that the issue would be revisited. (Petersen's ditch). ODOT will not work with him. Horning asked Road Super to explain the situation as to what Mr. Petersen did which was not really a good fix and Road Supervisor thought Mr. Petersen would continue the ditch problem. Horning asked him to take down the dike he built and Mr. Petersen said it would affect his septic. Road Supervisor explained his discussions with ODOT. Horning said Petersen blocked up the water to hold back the water. Mr. Petersen asked if Horning would not do that and Horning said not onto others. L Klodt gave suggestions on how he would like it handled. Lang does not feel the road can be flooded but would revisit the issue and all will meet out there.

G Harrison stated as director of food shelf, provides about 500 hot meals per month and service 12 families for food, and they do have a small area and more people are in need and they do need storage. They need donations.

H Mangold said the church investigated sewer pipe at \$30 per foot. Mangold also mentioned water problems then.

P Cernava thinks the problems are caused by zoning and building permits. Lang said the new zoning resolution addressed those concerns.

Kevin Steiner asked if the bids would be opened and read next week. Horning said yes but no award.

Dennis McKay asked about the sewer hook up, can he have it ready in the spring. Horning said he can do that as it is on his private property.

T Baker asked about the land on St. Rt. #44 is it another allotment? Horning thinks it is Harvest Home Realty.

L McKay stated the mound system of septic was approved for 2008 by the health departments. Price at a minimum is \$15,000.

Meeting adjourned at 8:50 p.m.

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Thursday, January 19, 2006, 7:00 a.m. Randolph Senior Center

Chairman Lang opened the Special Meeting with the pledge to the flag and stated the meeting was to open the bids for the Town Hall Renovation Phase 2 Project. Chairman presented the bids as follows: (Present were 3 Trustees, Fiscal Officer, D Kolasky, B Siegferth & 5 contractors)

| | |
|--|---------------|
| 1. Martell Electric of 1605 Canton Road Akron Electrical only | \$24,740.00 |
| 2. Quality Construction of 3500 State Rd, Cuyahoga Falls Total pkg. | \$97,500.00 |
| 3. R.B. Thomas Electric of 6231 Chittenden Rd, Hudson Electrical | \$23,200.00 |
| 4. Fiorilli Construction of 1399 E. 17th St, Cleveland Total pkg. | \$136,009.00 |
| 5. Kline & Kavali of 120 S Depeyster, Kent Plumbing only | \$24,900.00 |
| 6. Jim Santini Builder of 105 Union Washingtonville Total pkg. | \$119,770.00 |
| 7. NL Construction 230 15th SE, Canton, Total pkg. | \$165,000.00 |
| 8. JCT Development of 6947 PromwayNW, N Canton, Total pkg. | \$97,910.00 |
| 9. The K Company of 1250 Triplert, Akron, NVAC only | \$28,600.00 |
| 10. Swauger Building Co, of Rootstown all but Plumbing, HVAC, Elect. | \$ 111,943.00 |

Horning thanked the bidders for attending stating the bids would be studied and hopefully a choice will be made at the next meeting which is January 26, 7:30 p.m.

There being no further business, Lang adjourned the meeting at 7:17 a.m.

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Thursday, January 26, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, (present 3 trustees, Fiscal Officer, P Cernava, G Harrison, T Baker, D Kolasky, B Murphy, H Mangold, D Murphy, B Carter, K Steiner, D McKay, J L R-C Reporter, B Seigferth, J Presley, J Huth, D Bunker, Bill & Cathy, L Klodt, J Francis,) Lang asked for a motion to approve the minutes, financials, appropriate receipts #10 to #19 totaling \$22,145.18 & pay warrants #26372 to #26429 totaling \$48,236.72 Klodt so moved, Horning seconded, RCV 3 yes.

Klodt has not gotten zoning resumes and so moved to advertise again receiving Feb. 23, Lang seconded, RCV 3 yes.

Horning stated we opened bids for town hall phase 2 and apparent low Quality Construction from Cuy Falls \$97,500 & 2nd was JTC Development \$97,010 & Horning reviewed the bids the got references for lowest and best bids, Lang believes JTC is reputable. Klodt mentioned JTC is best positive comments, Quality 2 of 4 are not so good, Klodt feels lowest and best is JTC. Horning moved to accept JCT for \$97,910 as best and lowest bid, Klodt seconded, discussion Horning says we need to move and get them a contract to run by the prosecutor, we have demo work to do prior to that and RFD employees are to do that and thinks 2 weeks to do that. Klodt wondered how we would pay for it and Lang said perhaps bank loan or lease/purchase. Klodt called Bank 1/Chase for 5 $\frac{1}{2}$ * to 5 $\frac{3}{4}$ % he could get other information. Horning wants to get some kind of bank loan. Lang asked clerk to contact lease/purchase program for this. RCV 3 yes. Lang moved to get a roll off dumpster of 40 cu. yds. Klodt seconded, RCV 3 yes.

Horning mentioned looking into a twp administrator and wondered how to move forward with it. Klodt does not want to move until the audit is straightened out. Lang wants to get someone into that office and advertise for resumes for the 23rd of Feb. Horning thinks that is a fine plan. Klodt wants to get the audit straightened then it would be fine. Lang so moved to have the resumes due Feb 23 7:30 p.m. Horning seconded, Horning will draft up the newspaper ad, RCV 3 yes.

Horning wanted to know where we are with the audit Lang stated Gary Alger suggested an outside firm and REA and Asst Bryan Huff was one of the auditors for \$80 per hour and thinks it can be handled in 3 days and feels that is the best interest of the township to do that (R Huth arrived) Horning asked where we were with LGS & FO said the letter of engagement was sent to Alger. Klodt wants to take action. Lang so moved to hire this firm when we see what LGS is doing, Lang so moved, Klodt seconded, Horning wants the audit committee to meet, Nancy Bryant has the figures, RCV 3 yes.

Lang mentioned the Verizon contract is up and they are unhappy with them for RFD and Nextel and explained the quote and a 1 year agreement for \$705.95, Lang so moved to go with this agreement, Klodt seconded, Horning asked how it puts us with Verizon, Diane Bunker stated about \$80+ per month. RCV 3 yes.

Lang mentioned we got a check for a lost radio \$590.

Lang mentioned a request for 3 members to train at \$140 each person for 2 days. Lang so moved to send the 3, Horning seconded, RCV 3 yes.

Lang wants to upgrade the O2 tanks, etc., for \$678.44 to Praxair who does our work on this equipment, Lang so moved, Klodt seconded, RCV 3 yes.

Lang wants a direct deposit to us from the state grant Lang so moved, Klodt seconded, RCV 3 yes.

Lang mentioned the \$160 mailing fee for the newsletter is due, Homing thinks since the website is not up we should, Horning so moved, Klodt seconded, RCV 3 yes.

Klodt mentioned a Jeremy Long has set up a website for Wise's and thinks he could do something like that for the township for \$1200 to 1500, he also has a letter from Miami University to get it up and running.

Lang asked if they looked at the water problem at Petersens, no decisions.

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L Klodt road super, talked to Chris Meduri on the roads on non-maintained status and Lang likes it but wants to think it through. Horning thinks also to review it. L Klodt will get chipper from the county, got the blower and got tools, the tool box was bad and it is being covered under warrants, some of the drawers are heavy and will get prices on a tower or sides. One 2-way radio is bad and Mitchell can fix it for \$150, Lang thinks some of those radios are more or less disposable. Lang said we allocate no more than \$800 for it if it cannot be fixed, Klodt seconded, RCV 3 yes. L Klodt the pump on the road mower has a steady drip and wants to have Southeastern repair it, Lang will look at it first. L Klodt has a firm price for a new cemetery mower of \$9,200, Lang wants to think about the mower, he would like to look at one. Horning said he has a letter from the County Engineer about striping roads, do we have need. L Klodt said if they can do it as cheap as we can get them done ok. Horning will check it out.

ZI mentioned permits, lot splits, Duffy hearing is Monday in Enlow's court. The appeals hearing is hanging pending a possible sale of the land, got zoning maps.

Klodt moved to accept the Office Assistant's resignation as per the letter, Horning seconded, RCV 3 yes.

G Harrison mentioned 2nd Monday in Feb 13th Maureen Frederick will speak on township and county items at the Senior lunch at noon.

Mr. T J Ganoe was asking about his Eagle project needing signatures and approvals. Horning wants to meet with T J to get his ideas on what he wants to do for the project at the former school property.

Barb Fox asked if the old football fields at the old school could be used for soccer season ends the first part of June, begins in March. Lang wants to be sure we have insurance on that property. She also has an Eagle scout to take down old goals, etc. Lang moved to permit it pending insurance for that area, Horning seconded, RCV 3 yes.

Meeting adjourned at 8:15 p.m.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Regular meeting Thursday, February 9, 2006, Randolph Senior Center, 7:30 p.m.

Chairman Lang opened the meeting with the pledge, (present 3 trustees, Fiscal Officer, G Harrison, B Murphy, B Carter, D Murphy, D McKay, B Seigferth, C Haught, S Stanford, B Stanford, H Mangold, L Klodt, T Baker, D Kolaskly, B Moledor) Klodt moved to approve the minutes, financials, appropriate receipts #21 to #28 totaling \$8201.69 & pay warrants #26430 to #26473 totaling \$ 37,216.95 Horning seconded, RCV 3 yes.

Klodt mentioned he & ZI went to the Duffy hearing and they have come to terms with him if he comes to clean up by May 1, or \$100 per day fee. Klodt mentioned the township website and he discussed it with Miami U. at no cost, we need to come up with a domain name, government name is most expensive, but we need to find the easiest for us to follow and others to find. Klodt had samples that would be beneficial, need to get roadrunner at Twp bldg if 1 terminal is on no one else can be on, ZI will get prices on that. Horning suggested a web link with the county, which would be with the gov. Klodt so moved to purchase the Randolph Township, OH.gov at \$125 annual fee, Horning seconded, RCV 3 yes. Klodt moved to purchase roadrunner service for the bldg not to exceed \$80 per month, Lang seconded, B Murphy mentioned he was signing for AOL & RR for \$39.95per month, Klodt is looking for a bargain, RCV 3 yes.

Klodt mentioned selling the 1 992 ambulance, he got info from ebay for it, Lang would like to look it over until the next meeting.

Horning got the contract with JCT Development for the town hall, they will start Monday and finish by June 30.

Horning mentioned quite a few break ins in our township of late, visited with sheriff and suggested talking with neighbors, noticing out of place items, people, etc and report it with a good description. We need to put a quick stop to it. Lang was broken in 3 times last summer, it was a pattern, someone was deported but is back now. Discussion.

Horning mentioned the township administrator, had quite a few applications, need to schedule interviews after reviewing the resumes. B Murphy suggested 505.032 to tell them what their powers, etc. are to be done. Horning said he appreciated it and it is covered. Bill Carter asked if a job description was available. Horning did not have one but would get him one. Carter asked about pay scale and Horning said not set yet. Carter asked about full/part time and Horning apologized as he was thinking part time.

Lang gave his RFD report on training LaDawn Eyre's certification coming, working on gutting town hall, cylinders tested and looking for State Fire Marshall Grant & so moved to look into it, Klodt seconded, RCV 3 yes. Lang stated they are applying for software through last year's grant for inventory, etc.

Lang said we need to renew the Field House food services license & so moved for the year, Horning seconded, RCV 3 yes.

Lang mentioned the pay phone cost is being raised to \$75 per month from \$55. The use is not there and with cell phones we don't need it. Lang moved to terminate it, Klodt seconded, RCV 3 yes.

Lang mentioned a call from Sun Oil questioning a liquor permit for the Sunoco, nothing has been done.

Lang mentioned Barb Fox could not come to the meeting and the Fiscal Officer found from OTARMA our insurance will cover the use at the old school as long as they are not in the way. Horning moved they can use the soccer field March to July but we will be working there and they will work with us, Klodt seconded, RCV 3 yes.

Lang mentioned the Zoning Resolution is not recorded and if we want to do this, Revised Code says it is nullified if not recorded, it will cost about \$2,000. Lang would like to take it under advisement, ZI says it is accessible easily. Klodt wants to contact Janet Esposito & clerk said it is not Janet, Klodt will contact the Recorder and the Prosecutor about recording it.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Lang reported last night Atwater did not have anyone to plow their roads and road dept did do it for them this a.m. Atwater's men do not have the physicals required for the CDL, government employees are exempt from having their medical card. Lang wondered if we wanted to do this mutual aid. Klodt said if it was a 1 time deal. Klodt thinks if they need us again then we should charge them.

Lang contacted REA & Associates about the audit and they think 3 days for \$80 to \$100 and Gary Alger agreed to do it ASAP. Lang presented the contract for it. Klodt wants them in there as soon as possible as we are guessing on fund balances. Horning said they would name a management individual to be there, Lang wants to have ZI there with Lang & Klodt available quickly. Lang moved for Horning to be the primary contact Klodt seconded, RCV 3 yes.

Lang stated Ravenna Oil has a meeting on above-ground storage tanks in Kent Feb 23 2-4:30 & Lang will have a fire rep. there.

Lang stated Jarvis Industries have been paying the Twp Bldg gas bill since 2000 to the tune of \$14,000.00 talked to the prosecutor about it, the meter reading was taken at 3636 but was billed to 3639. Lang wants to research it.

Lang mentioned the new pick up is in. Horning wants to sit down and put together particulars about the truck use.

Road Supervisor reported on road maintenance, truck repairs, brush chipping, Schroeder Rd is over grown and needs cleared, asked someone to contact St. Joe's to see if we can sit on the bank, Horning will talk with St. Joe's. Dan Rodenbucher will fix the road mower's leak for \$250. & Mitchell Comm. was able to repair the radio, he contacted the County Eng. about striping for about \$200 per mile. Once a road is striped it must be maintained. Discussion on this. Road Super gave Trustees a tentative road work schedule for what they try to do each month with many variables due to weather, funerals, etc. Road Super got a price of \$200 to letter the new pick up.

Lang moved to pay not more than \$300 for road mower Klodt seconded, RCV 3 yes. Lang moved to pay \$200 from White Track Graphics for \$200, Klodt seconded, RCV 3 yes.

ZI reported on permits, the dogs on Industry Rd are to be rescued this week end as the dog had puppies. Appeals hearing Feb 20. Lang asked him about the grass situation, ZI said it is a vegetation fence only. ZI said it is a spite fence.

B Stanford stated last Mon. there was a mobile home being towed in, it was in the ditch, stuck in mud, wants to know what is going on, ZI forgot about it, the township was there. ZI said by Monday it would be out of there by Mr. Clupper for temporary storage, Stanford says they have 1 there already. Horning said if something is not done by Monday afternoon the ZI should call him and he will take care of it. ZI says it might be nuisance complaint.

D Murphy asked G Horning about the vandalism and suggested having a community meeting. Lang said they had one and only 3 showed up.

B Murphy asked about the audit costs being paid out of township funds, Lang said yes. ORC general provisions 9.36 Horning suggested looking at it. Horning said you have to look at many items. Klodt said when he talked to Gary Alger, they have been doing it wrong for years, in 1975 Horning said it was changed. Murphy wanted to know why the website has not been updated. Murphy stated the clerk is now Fiscal Officer as of Dec. 2005.

G Harrison reported the seniors are having a meeting with Maureen Frederick on the sewer and it is open even if you don't want to stay for lunch.

Meeting adjourned at 8:25 p.m.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Regular meeting Thursday, February 23, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, Horning moved to approve the minutes & financials, appropriate receipts #29 to #36 totaling \$61992.08 & pay warrants #26475 to #26508 totaling \$26,098.86 seconded, with changes of Zoning Resolution & Horning would not take care of the Cluppper incident, 3 RCV yes. (present 3 trustees, Fiscal Officer, B Carter, D Kolasky, K Steiner, G Harrison, D Murphy, B Murphy, DeLeone, D Rodenbucher, Cathy & Bill, S Stanford, H Mangold, L Klodt,)

Klodt states any resident who has questions or concerns can contact any of us 3 trustees or any department head about such questions or concerns. It has been brought to my attention that some residents who don't have a full time job are visiting our employees at work and holding them up from doing their jobs. We would appreciate if residents would take care of their business and then let our people do their job. Thank you.

Also we want to inform residents with JMV get them taken care of in March or April and we will starting in May the township will take aggressive action to deal with the matter.

Klodt mentioned the Recorder not being able to use the CD for recording our Zoning resolution it has to be done by the page, Chris Meduri will send a letter.

Horning gave the town hall update on items we might want to change, they are not on the plans but to make it better with the flooring, which goes across a beam to feather it out to add 3 more feet to the width of the building. The HVAC also needs addressing, the drawings have incorrect volume in restrooms and need working with the building dept on that. Horning suggested a blanket amount overage or go by case by case. Horning so moved that we approve an extra 5% if needed for extras on the project (\$5000), Klodt seconded, RCV 3 yes.

Horning was speaking about the audit which would be started next Thurs from Brian Huff of REA & Associated. Horning will call Fiscal Officer for delivery on Thursday.

Horning mentioned the twp. administrator, Lang feels we did get 1 more resume today and should address it, Horning wants to move ahead, Klodt wants to hold interviews and make a decision at the next meeting.

Lang mentioned the town hall restoration payments, Chase Bank 1 is 5.78% & the lend/lease is 4.31%, Horning moved to go with the OTA Master Lease program 36 months, rate 4.31%, 2 payments per year, \$99,810.00 Klodt seconded, RCV 3 yes.

Lang would like to place the ambulance on eBay for minimum of \$6000 to run 1 month, Klodt seconded, RCV 3 yes.

Lang mentioned the Jarvis Industries for \$14,000+ and we owe Jarvis, Lang moved to pay Jarvis \$14,431.64, Klodt seconded, Horning would like for us to pay only for gas we used and not give a third party, Lang amended to pay Dominion Klodt seconded, RCV 3 yes.

Lang mentioned he sent Diane to Ravenna Oil's seminar and we may have to do some changes to our tanks, Lang will check further.

Lang mentioned RFD needs a new washer for no more than \$800, Lang so moved Klodt seconded, Horning said get a good one but \$800 is a lot, RCV 3 yes.

L Klodt mentioned finished chipping brush on Shaffer and will finish later, patched holes & temporary weight reductions have been posted, road mower repaired, need tires for small dump & for about \$1100 Lang so moved, Klodt seconded, discussion on tire wear RCV 3 yes.

L Klodt mentioned a bed liner for the new pick up with prices of \$140 or \$189 for slide ins or \$395 for spray on, discussion held on the merits of the spray on liner, R Klodt moved to do it for \$395 for spray on from American Muscle Restoration, Horning seconded, RCV 3 yes.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

White Track Graphics did truck lettering for \$180, had quite a few limbs down, cleaned up leaves, 1 funeral.

Horning mentioned provisions on use of pick up. Lang stated RFD has one but mostly for use by Road & Cemeteries & Zoning, not for use by private use, stored, kept on township, no animals or people other than township employees, Horning wants to be sure nothing is lost from trucks when others use them, Lang wished he had known, all should be responsible for them and their use, no personal use, it does not go home, a community service worker would be working for us at that time and could ride but not drive. Lang so moved, Klodt seconded, RCV 3 yes.

ZI gave his report on no permits or splits, appeals OK'd the conditional permit for antique shop, ZC will meet Monday, talked to Mr. Clupper who is in process of moving the trailer and if he has not done so by the first of the month by sending a letter to prosecutor. Horning wants it handled, ZI said the other one is a camper trailer. ZI will do what he can, Klodt asked ZI to call Pat's Boats on weather or not they have room for it, etc. ZI reported the high speed is set up and wireless connection with road dept is not working. The website will be sent Friday, he has a few pages ready, Klodt thinks he is doing a great job, Horning said he is off to a great start.

Bill Carter asked Horning if he had the job description which Horning gave him, Carter asked about wages and benefits & Horning said nothing has been set.

G Harrison reported on the Senior dinner where a nice program was given on the sewer project, they want the people to hook up as soon as it is on line, it was good, he wished the Trustees could have attended.

H Mangold wants to look in the town hall.

Kevin Steiner asked if the Historical Society could look at it Tuesday, Horning would not really like that as it is with the contractors now, there are no lights tonight, they can peer in but not walk in.

Kevin Steiner asked about the sewer plant who would maintain it, Lang said Portage County.

Meeting adjourned at 8:10 p.m.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Regular meeting, held Thursday. March 9, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge Klodt moved to approve the minutes, financial s, appropriate receipts #37 to #43 totaling \$14,100.85 & pay warrants #26509 to #26559 totaling \$72,027.23 Horning seconded, RCV yes. (present 3 trustees, fiscal officer, B Carter, B Murphy, K Steiner, D Rodenbucher, G Harrison, G Hum, B Seigferth, D Kolasky, T Baker, H Mangold, L Klodt, Cathy & Bill, R-C reporter, B Miller)

Klodt reported he went to the RFD monthly meeting and they read their minutes and he liked it, Klodt so moved starting March 23 we read the minutes from the previous meeting, Lang seconded, Horning liked it also RCV 3 yes. Klodt mentioned the work Dan has been doing on the web page read the letter that he was making the job easy. Klodt mentioned the clean up day will be May 13 with the usual tires, metals, Klodt motioned to hold it 8 a.m. to 2 p.m. at the Administration complex, Horning seconded, RCV 3 yes. Klodt mentioned the ambulance is doing well on eBay.

Horning mentioned the town hall is moving on maybe done before June 30, few little ripples with architect, not big ripples. Horning mentioned the gas bill being paid to Dominion not Jarvis and Lang did not get anywhere with them, prosecutor said to go with the easiest way and pay Jarvis. Horning did not have time to call Dominion on it. Lang agrees it was Dominion's fault but we should pay it. Klodt agreed with small business cash flow and they have been good for the township since we have ok from prosecutor, Horning wants to have a letter saying what happened and both parties signing an agreement. Lang moved to pay Jarvis with a signed letter of agreement, Klodt seconded, Horning wants what transpired in a letter, Klodt suggested notarizing it, RCV 3 yes.

Horning mentioned the township administrator resumes and has someone who he feels would be best, Lang also has someone in mind, Klodt said we had 16 resumes and feels Mary Rodenbucher would be best as she has the experience, etc., Lang could work with her. Horning moved to hire Mary Rodenbucher as Twp Administrator, Klodt seconded, Bill Carter asked how many were interviewed and Lang said they read resumes only and picked the best, RCV 3 yes. Horning stated the hours, days, Lang suggested not to exceed 20 Klodt agreed, Horning wanted 25 as he did not want to hold anyone back. Klodt suggested 9 to 2 then adding to it if need be Monday through Thursday. Lang can work with anything. Horning thinks \$ 15 per hour, with her experience is reasonable. Klodt said the Beacon Journal had an article and to keep a successful business to start and not have to go through 12 to get a good one. Horning said with parttime workers there are no benefits. Horning moved that the Administrator work for \$15 per hour 9 to 2 Monday through Thursday, Klodt seconded, RCV 3 yes. Horning said 1 needs to bring her up to speed on what they want and need, Lang said it is a busy time for him, Klodt is on the bottom side of the learning curve but is not opposed to bring in what he knows, Horning will be there and work with the others as they go. Horning stated she needs an office and computer. Horning asked the fiscal officer if she would share the computer. Homing asked ZI if he had heard anything from Mr Clupper since the prosecutor's letter was sent and ZI said no.

Lang gave the monthly fire report on calls totaling 32 and ytd 72. Holding Easter Egg Hunt April 9 2 p.m. Applying for Ems grant and federal fire grant. RFD appropriated \$800 for a new washer and the ones he had in mind were \$1100 and rescinded the original motion Klodt seconded, RCV 3 yes. Lang moved to not exceed \$1200 for it Klodt seconded, Horning said we need something that will last, RCV 3 yes.

Lang stated he had a visit from Ravenna Oil about our fuel storage as we are not proper now, we need double walls and cannot have 2 kinds in 1 building, he had a drawing from them which would be a fenced in open air area, Horning asked if it is mandated yet and Lang said we have several months to do it. Lang wants road supervisor to look at it and maybe moving them. Lang stated maybe eliminating the gasoline end of it, it can be looked into. Lang got a call from Jean Brown about the ballfields' condition and the sewer people have ruined some of them, may have to use Middle School's fields. The Hot Stove assumes the school fields will remain active.

Lang stated graves need cleaned off by March 15 and so moved, Horning seconded, Horning commented if it is in the rules we shouldn't have to make a motion each year, Fiscal Officer said it is a reminder to do it RCV 3 yes.

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Fiscal Officer presented the lease/purchase re-payment schedule and wanting the money wired to the township's general fund as to not deplete that fund which will be needed for other items. Horning moved to accept payment schedule and have the amount wired to our general fund, Lang seconded, RCV 3 yes.

Horning was at Regional Planning and had the zoning/planning workshop April 7 all day, Horning would like to go, ZI, Klodt, also Twp. Administrator. Lang so moved, Klodt seconded, RCV 3 yes.

Road Supervisor gave his report on picking rocks on road side, Community Service Workers picking up trash, patched holds, got 6 new tires on little dump, got bed liner in new pick. Have hood problems on backhoes and the hood could be sprayed smooth to keep it from chipping for \$200, Lang & Klodt agreed it takes a beating and with the cost of one and worth it. Lang so moved, Klodt seconded, Horning is concerned about the hood being black for the heat, Road Super, explained it, RCV 3 yes. Road Supervisor wants to get the county brush chipper to continue, got tool box slides. Tim & Larry made new cemetery maps and wants to get several copies perhaps at tax map for minimal fee and is re-doing the record books for the West Cemetery.

ZI reported 4 house permits, Mr Clupper was discussed as a complaint and 2 appeals hearings 1 for flag lot one for a park, network is up on the computer at the adm. Building. The web page is going but the server is delayed a bit. The park was discussed for the appeals hearing stating Susan White is in charge of the hearing, etc with perhaps a sign for Howard Hanna Realtors.

Terry Baker asked for the clean up day to have to TVs and paint, 2 hours yesterday and 3 today he cleaned up. He heard a rumor that Sheetz Gas Station said they purchased the trailer park. No one else commented on it.

Kevin Steiner asked if he could attend the zoning seminar and trustees said no problem

G Huth asked where the appeals meeting was, Lang said here and she asked Lang if CPR was to be held and he said yes.

Fiscal Officer stated since she is not as available as she once was, she would appreciate the trustees getting the bills to her by 12 noon the day before the meeting - it is so stated in the personnel policy - and that the time sheets be signed BEFORE giving them to her.

Meeting adjourned at 8:15 p.m.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Regular Meeting, Thursday, March 23, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge Lang read the minutes of the previous meeting, Klodt moved to approve the minutes & financials, appropriate receipts #44 to #57 totaling \$393,760.30 & pay warrants #26560 to #26605 totaling \$33,218.24 & charges \$6,901.96 Horning seconded, RCV 3 yes. (present 3 trustees, fiscal officer, B & S Stanford, Bill Carter, G Harrison, D Kolasky, B Murphy, D Murphy, L Klodt, H Mangold, T Baker, M & D Rodenbucher, Cathy & Bill, R-C Reporter, B Miller).

Klodt reported the 92 ambulance was sold and picked up for \$8600.00 & thanked Kerry Klodt for doing the e-Bay work on it. Klodt reported on the health meeting stating the program was on a possible pandemic flu and he will try to get education locally about it.

Horning reported on the hiring of Mary Rodenbucher and thanked her for coming on board. Horning mentioned the lights on the town hall were not in the original quote and so moved to appropriate \$2800 for it Klodt seconded, RCV 3 yes.

Lang stated RFD is pursuing a federal grant for training, vehicles and may buy a new pumper and requires a 5% match but we may or may not be able to get it, we have a tanker that is homemade tanker replacement then that one will be removed from service. Lang so moved to allocate \$12,000 for this grant, Klodt seconded, Horning asked the age of that old one, Lang answered, RCV 3 yes.

Lang mentioned Veterans Commission for Gail Dearnberger to get the flags & place them Klodt seconded, RCV 3 yes.

Lang went to Deerfield Farms for cemetery fencing in black but did not have a current price list, Lang will meet with the LCA, Easter Egg Hunt is April 9 2 p.m.

Lang mentioned our next meeting is a religious holiday and suggested doing it in the a.m. and so moved to hold it at 7 a.m. Lang moved Klodt seconded, RCV 3 yes.

Road Super gave his report on the chipper and will begin on Schroeder and so notified Horning of that, hopes to patch, Tim painted snowplows and wheels of little dump, took down goal posts, have more rocks to pick up and will use them on Bassett Rd. Needs pipe for front of German Reformed Cemetery and can get it for \$2,268.00. Lang said it is hard to keep up and is a safety issue Klodt said Lang so moved, Klodt seconded, Horning wants to talk to the county as it is a county road. Horning will call the Co. Engineer on it, motion died. Road Supervisor said White's will have mowers in stock in a couple of weeks.

ZI reported Clupper's trailer is gone, 1 permit, Appeals ok'd corner lot for a park, Appeals did not have a quorum and will meet March 27, Webpage will be up in a couple of weeks.

Fiscal Officer mentioned the Veterans Services have a grant for \$100 for flags for Memorial Day, Lang moved to pursue \$100 from Veterans Services for cemetery flags Klodt seconded, RCV 3 yes.

Fiscal Officer presented the resolution and contract for the lease purchase agreement for the town hall Phase 2 upgrades, Horning moved to sign the agreement as presented Klodt seconded, RCV 3 yes.

Fiscal Officer recommended Len McKay to do the title search, Lang so moved to hire McKay Klodt seconded, RCV 3 yes.

Bill Carter attended the board of appeals meeting and thinks the lady has a nice idea for the old Certified corner, if it goes through and he stated all looks nice except the muddy area and Carter said Rootstown has curbs and maybe the township could lobby with ODOT & County Engineer to do that after the sewer project is done. He thinks it would really look nice. Lang said it might have been the turning lane might have had something to do with it.

Bruce Stanford thanked the trustees for getting the trailer out.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Brad Miller asked the status of the sewer and Horning said the end of next year is the proposed date. Road Supervisor reported on the sewer meeting, grants not available. Brad also asked if the Trustees thought about the middle school project he proposed. Lang said they had some plans in the works. Klodt asked for more details on what he wants to do. Brad hopes township will get some weed & feed for the ball fields for the soccer. Horning said they would consider it.

H Mangold asked about the audit and Lang said it is too early to ask.

T Baker said in the minutes the TV & paints are NOT to be brought to clean up day, ½ of his roof is on, 3 ½ tons of steel have left his property.

Meeting adjourned at 8:10 p.m.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Regular meeting, Thursday, April 13, 2006, 7:00 a.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, Lang read the minutes Lang moved to approve the minutes, appropriate receipts #58 to #68 totaling \$11,566.55 & pay warrants #26606 to #26663 totaling \$60,866.27 Klodt seconded, RCV 3 yes (present 3 trustees, Fiscal Officer, G Harrison, D Kolasky, B Carter, C Haught, L Klodt, H Mangold, M Rodenbucher, K Steiner)

Klodt mentioned several changes are needed to zoning boards, need to appoint alternates & would like to move Kevin Steiner to 1st alternate on appeals board and so moved, Horning seconded, RCV 3 yes. Klodt mentioned talking with Don Wise who was on the appeals board and would be interested in that & so moved for Wise as 2nd alternate, Horning seconded, RCV 3 yes. Karen Hilgert's position needs renewed on ZC expiring in 2/11 & Klodt so moved Horning seconded, RCV 3 yes. Klodt moved to appoint Bonetta Guyette to K Steiner's unexpired term 2/07, Horning seconded, RCV 3 yes. Klodt mentioned 2 alternate positions need filled, has 1 resume for ZC alternates Diane Makrusky & so moved as 1st alternate, Horning seconded, RCV 3 yes. Horning stated Betty Siegfert would be appointed to ZC 2nd alternate Horning seconded, RCV 3 yes.

Klodt mentioned that in the last OTA magazine there was an article on dealing with JMV and would like to use option #3 which is a nuisance abatement against 505.87 of ORC, Klodt so read the article mentioned, Klodt moved to proceed with this Lang seconded, Horning thinks it is good and if it does not work we can address it further, RCV 3 yes.

Horning mentioned several attended the zoning workshop last Friday which was well worth the time spent. Horning moved to get the Beverly Sanctuary surveyed to get the intervals marked where the park ends and 2 surveyors for \$2000 to \$2500 it can be done, Lang agreed it needs done and so moved, Klodt walked through it and thinks it is a great idea so we know where the bounds are, He mentioned a neighbor has been walking her dog there but would not take her horses there and it could use some, RCV 3 yes.

Horning mentioned wanting to move forward with a walking track at the old school and try to do it in house and hopes to have a plan by next meeting, things need to be done in steps and work with Park Commission on future needs. Klodt & Lang agreed it does need done and a plan formed. Lang asked if Horning had any contact with the ball teams, but Barb Fox did ask about soccer at the school site, we are down 2 fields now at the Moyer Fields and hopes it can be used. Klodt asked when Moyer Fields was developed was Hot Stove to take care of the fields, Lang said it was an informal agreement at first at Bruce Kuzma was doing it, Klodt's feeling with all going with the Road Dept maybe the ball teams could do it, Lang said we have had trouble with employees doing mowing with our equipment, they will discuss it further. Horning moved that Hot Stove can use 3 ball fields at old school site and soccer to use the area of old football field and grass area where the old school sat, using them this year knowing they will be working with us and around us, Lang seconded, RCV 3 yes.

Horning presented the Commissioner's resolution to remove the frost ruling for this year, Road Supervisor explained it to Horning. Horning mentioned that Mary Rodenbucher is to do research for the trustees and should have access to any department.

Lang mentioned the Federal grant was entered last Friday for the tanker replacement and we asked for \$260,000 and hope to get it, questions were fielded on it. Lang reported Diane Bunker wants to go to a class at Stow for \$30 and so moved, Klodt seconded, RCV 3 yes. Lang wants 3 to go to the fire conference in Indiana, 1 overnight and 3 tickets but does not have a price and guessed about \$600.00, Horning asked how long since we have been there Lang said 3 years, Lang so moved Klodt seconded, discussion on what is there Klodt thinks it is important to keep current & Horning agreed periodically RCV 3 yes.

Lang mentioned computer junk day is April 22 9 to 12 at the County Recycle Building.

Road Supervisor mentioned patching, chipping brush and hopes to be done in a couple of days, then will begin stumps, removed tree at Hartville & Alexander for visibility, ditched on Shaffer, replaced road signs, someone on corner of Stepping Stone and Abbey Lane would like to put some small rocks in his ditch, Lang does not see a problem if he follows the same grade, etc. Horning agreed. The 2nd house in

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

was putting pipe in ditch, they just made a drive, Horning thinks this should stop as it is not keeping with procedures and need to know, Lang feels each individual should have a letter, Horning wants to talk with the homeowners assn to get the word out. Lang feels it should come out if it is in. Lang thinks it should be done now rather than singling him out.

Road Super. mentioned we need weed control for \$463.90, Lang so moved to get it Klodt seconded, RCV 3 yes. Road Super says we need to purchase new flags for \$225 to \$250 for polyester, these are heavier and the concern is the poles, Horning asked how long they last at Cemetery about 1 year Lang so moved to get the better ones Klodt seconded, RCV 3 yes.

Fiscal Officer presented the 2 free Veterans Flags.

Road Super mentioned the county engineer will not pipe the front of German Reformed Cemetery, they are making it deeper & wider. Price of pipe went up April 1, Lang so moved to do it for \$2600, Horning wants to be sure the County agrees with what we are doing, Horning wants a letter sent to them Horning seconded, RCV 3 yes. We need to decide if we are going to order a new mower for \$8,300.00 with trade in and at the government discount, Lang so moved to purchase this out of Cemetery Fund, Klodt seconded, discussion from Klodt is we need good equipment, RCV 3 yes. Road Super mentioned all winter decorations are removed and filled in low graves.

ZI mentioned permits, Burkley is cleaning up, Duffy is not and Lang asked him to impress on him it will be done, Have 2 appeals meetings and a Quarterly meeting, a couple of weeks for the web page to be done, Horning wants to review it before it goes up and ZI will forward him.

H Mangold asked about the lights for the Town Hall, the Historical Society wants to put in the center light, Horning informed it that the price was \$1,100, it is similar to the one at St. Joe.

Bill Carter asked if they are to participate in the Memorial Day Parade Lang so moved Klodt seconded, (Horning wants to be sure we have a good sound system) RCV 3 yes.

Bill Carter asked about the Beverly Sanctuary had a rule that no horses are permitted as they tear up the trails, they had boundry markers, Boy Scouts have used it as an Eagle project in the past. Bill Carter mentioned the walking trails at the old school site, he attended a program on how to do it with ODNR & has equipment, etc. to do it and he will be able to help with it volunteering. Carter explained the stitched versus printed flags as lasting longer with nylon.

Bill Carter asked the Trustees where they stand on the TABOR/Tel, pros & cons, Lang did not know, Horning has not researched it enough to give opinions, Klodt said he has read about them but does not know, Klodt says OTA is against it. Horning said the plans are to have drainage structure under the new walking path.

Horning mentioned Len McKay stated the Lions Club would like to purchase 2 microwaves for the town hall and tables for Town Hall, Klodt agreed and maybe getting replacements for these buildings.

Meeting adjourned at 8:05 a.m.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

Regular meeting held Thursday, April 27, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, (present 3 trustees, Fiscal Officer, B Carter, D Kolasky, T Baker, D Murphy, P Cernava, C Monteith, Bill, G Klag, B Murphy, C Haught, D Rodenbucher, L & C Klodt, M ~~Fredmonski~~ R-C reporter, M Rodenbucher.)
DE LON C

Lang read the minutes of the previous meeting, Lang moved to accept the minutes as presented, appropriate receipts #69 to #79 totaling \$26,190.90 & pay warrants #26664 to #26707 totaling \$56,855.14 Klodt seconded, RCV 3 yes.

Klodt reported FYI only, reminding Sat. May 13 is scrap tire, metals, appliances at the Twp Adm. Bldg, got a guide on recycling and make these available to give to people that day & Bonetta Guyette works for EPA Pollution control and has a brochure on open burning and those will be handed out also. Klodt reported Dateline had a show about the avian flu which could be serious and wants to contact Chip Porter to have a public meeting (G Harrison arrived). Lang asked when early summer, Klodt will get a date.

Horning mentioned the Beverly Sanctuary was surveyed, pins placed. Horning feels \$9000 would get a walking track in at the old school site doing it in house. This was discussed, Klodt thinks it is a good idea, Lang also, Horning moved to proceed, Klodt seconded, RCV 3 yes.

Horning moved to appropriate \$500 for desk & chair for Mary Rodenbucher Lang seconded, RCV 3 yes.

Horning reported the audit was completed and will wait to discuss it.

Lang presented our fee of \$1113 for Haz Mat is due & so moved to join Horning seconded, RCV 3 yes.

Lang stated we would like to upgrade the life pac to 12 lead, the cost would be \$13,085.00, VFW has a help grant, Lang so moved to go with Med Tronic, Klodt seconded, RCV 3 yes. Lang gave the fire report on calls YtD 105, got a state training grant, new washer is in, Love insurance refund for a cancelled policy.

Lang presented the Solid Waste Mgmt Plan and we have 90 days to go over it and take action. Have a list of drug and alcohol training sessions. A grant writing workshop for \$395, perhaps Mary would like to go. Klodt thinks it is a small investment for what we may need, (R Huth arrived) Lang moved to pay for 1 person pending if it will be feasible Klodt seconded, RCV 3 yes. Lang stated the building permit was in for the fire station and the electrical permit will be gotten. Lang asked Klodt about the legal opinion on junk removal & Klodt as excited to see it.

Fiscal Officer presented we need to replace the 2 mill Road and 2 mill fire levies stating we would bear the entire cost ourselves if we went for the August special election. Lang wants to wait until Nov. as special elections are not good, Klodt agreed. Lang so moved to put both on the November Ballot Klodt seconded, RCV 3 yes.

Fiscal Officer also mentioned the message to the twp bldg being changed and people were not happy with not having numbers. Trustees agreed to change it back.

Fiscal Officer reported she needs the Road time sheets signed before payment as stated in the personnel policy. No comments.

Road Super reported on various work projects completed, needs a cordless sawzall and can get one for \$419, questions were asked about it, They would like some other hand tools such as drill circular saw & flashlight for \$700. Lang moved to purchase the combo for \$700, Klodt seconded, Horning thinks we may not need the circular saw, L Klodt says they have and use one now. Discussion held on the tools. RCV 3 yes.

L Klodt mentioned they started mowing cemeteries, ball fields, new mower should be here, filled in low graves, water turned on to hydrants, chapel lock was replaced, new lock on Adm. Bldg storage closet.

Lang mentioned the mud moat has washed out and maybe some gravel should be put in. L Klodt reported some seeding from the sewer has been done, but not the walking track.

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ZI gave his report on 3 permits, Monday is Mr. Duffy's deadline for clean up, he gave photos of Baker's property which is much better, Roger commended him for a great job, ZI reported several hearings/meetings for zoning, website should be up as soon as the .gov domain name is authorized. ZI would like a lap top for zoning meetings with a recorder to help with minutes, etc. He is now using an old one. Klodt asked him to research it for reference. ZI said maybe under \$1000.

Bill Carter mentioned political signs are in road right of way, ZI does not know if the state has been notified.

T Baker wanted to discuss his pictures and others where he has cleaned up.

Mary Rodenbucher thanked employees for support & help, wants to update the employee list, Klodt will have Friday a.m. She has been reviewing the personnel handbook, wants to get a new books for trustees, fiscal officer and so moved to purchase by Lang, Klodt seconded, RCV 3 yes.

+ PERSONNEL HANDBOOK etc

H Mangold stated the Historical Society is thinking of purchasing the center light and they want to have an open house when it is complete. Society may have a grant for the lights.

Lang stated we would now discuss the audit. Horning asked if they wanted to go into executive session or have the open meeting. Lang moved to go into executive session, Klodt seconded, Bill Carter asked if it was a final audit and was there fraud or theft. Carter questioned the audit that was it public record. Trustees want executive session, RCV 3 yes. P Cernava asked when they would know. Horning stated if they go into the other room they can come back in and it will be discussed.

Lang moved to come out of Executive session, Klodt seconded, RCV 3 yes. Klodt brought the public back in.

Lang stated he was reading the letter from REA & Associates they found no fraud and will work with the state auditors to finalize the reports. Bill Carter asked if the books balanced & Lang said they felt they were. C Monteith asked why they went into executive session & Lang said the trustees needed to discuss items with the fiscal officer personally. Dan Murphy stated he did not feel a non elected person should legally sit in on the executive session. Mr. Horning felt this was ok.

P Cernava asked if we were balanced and & Lang explained the situation that we are. The Fiscal Officer stated she made a few errors in those years some receipts were not entered, but by Dec. 2004 a correction to the books was made but they were not done in auditor's methods, REA & Associates were called in to do the final reconciliations. C Monteith said that the 1 person is not an elected official and should not sit in on the executive session and suggested they check it.

G Harrison asked if the audit was done and balanced. It is not yet done by the state.

Meeting adjourned by Lang at 9:15 p.m.

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Regular meeting Thursday, May 11, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge Lang read the minutes, Lang moved to approve the minutes as corrected, appropriate receipts #80 to #91 totaling \$34,576.09 & pay warrants #26708 to #27852 totaling \$46,739.46 Horning seconded, 3 RCV (present 3 trustees, Fiscal Officer, B Carter, G Harrison, J Presley, G Klag, B Murphy, C Haught, D Murphy, H Mangold, B Siegfert, D Kolasky, T Baker, D & M Rodenbucher, Cathy & Bill, DeLeon is R-C Reporter, C Monteith, L Klodt, & E Morgan)

Klodt reminded all of recycle day Sat. He talked with Chip Porter & Kelly Englehart of Health Dept, explained their presentation of avian flu and can come June 14 to CC for this and so moved to hold a public meeting 7 p.m. for the presentation, Lang seconded, discussion on coverage, handouts, etc., pandemicflu.gov has information on web, RCV 3 yes. Klodt will do PR, have on community bulletin board and web site. Eric Morgan asked if liquids are taken & Lang said Recycle Center can take them, Klodt said Wise takes used oil & antifreeze.

Horning stated he wants to be the Issue 2 (Carter was the contact) contact Lang so moved Klodt seconded, RCV 3 yes. Horning stated the trim is going in on the town hall and will make deadline, worked on municipal parking lot with grading & so moved to install 2 catch basins for \$1500.00 Horning so moved Klodt seconded, RCV 3 yes. Horning reported the new walking track was started at the old school site. Horning asked about the back up generator and if it is used, tested, Lang said he likes the one we have and it is tested, maybe a small unit could go to the RFD only and there are half dozen who can start it up.

Lang presented his report for April total calls 48 YTD 153, rides given for PR poster winners, repairs on trucks and may need other repairs next meeting, have Mogadore VFW \$5000. Need to approve the contract for our monitors and the yearly contract is due, Lang so moved Klodt seconded, RCV 3 yes. D Murphy asked if the siren is working in case of tornado, Lang thinks that is antiquated and with technology today he does not feel it is of need, Lang says not enough hear it at all, the weather watchers are quicker and a lot have them, they do have the siren but don't want to put it back up. Lang stated CAC would like to use our ball field area shelter for lunches Lang so moved Klodt seconded, RCV 3 yes. Lang reported Suffield is doing testing in June and wants to have them checked for \$300 for 2 trucks & so moved Klodt seconded, discussion on value RCV 3 yes.

Lang mentioned Ohio Public Works District 7 elections are due & Moved to appoint J J Leet & Rebecca Carter as it is nice to have it local, Carter gave recommendations, Lang so moved on Leet, Demshar & Whiting, Klodt seconded, RCV 3 yes.

Lang asked if the others were ready to vote on the solid waste plan, Klodt talked to Mr Ramer about it and wants to approve it Klodt so moved to approve the plan as presented Horning seconded, Lang stated the map for Randolph is totally inaccurate in the mapping section RCV 3 yes.

Lang states we need to do some repair work on the gazebo lights and can be done for \$570 with us doing the work, discussion on types of lights, Lang so moved Klodt seconded, RCV 3 yes.

Lang stated for future reference we should think of enlarging the dumpster here at the CC, Horning thinks a lot of people put their personal trash in it. Lang thinks it could be locked. Discussion but no decision.

Lang was contacted by Eric Morgan about the shed at the old school which belonged to Hot Stove and wanted to move it, Lang understood everything on that property he understood it was ours. Lang stated no action was taken by Hot Stove. Klodt thinks it is ours and we could sell it. Mr Morgan has documents that since there are fields there it would be used for storage and the intent and use still remain and will share documents that the Hot Stove has insurance on it and the president of Hot Stove was unable to attend but sent a letter. Mr Morgan explained the documents he handed each Trustee. Horning will look into it and get back with him. Horning will have an answer quickly.

Lang said the Hot Stove asked if we were to have a custodian at the ball fields, Kolasky said nothing was set up.

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M Rodenbucher stated the pay phone will be removed next Wed. She will attend the grant work shop and there is a high demand for the source books as they are on back order.

Larry Klodt reported on the walking track work, want to finish up Friday, taking trees out, a trencher will like to start Monday. We have some stones stock piled. Horning mentioned the St. Joe Cemetery work is finished and the wood chips are there for our use. L Klodt reported survey is complete for the South end of Pamer and the County wants to know what we want to do with it, discussion on the past surveys, etc., Klodt looked at it after it was complete, Lang hopes to have it done if the property owners want it open, L Klodt said that is why the non-maintained status is good. Got new mower and tools, needs a trailer ramp for \$165.00, Lang so moved Horning seconded, RCV 3 yes. L Klodt stated a ditch was cleaned on Eberly, sprayed weed killer at German Reformed around old stones which will save time where there are no plantings, will pour footers, ordered top soil, 1 funeral.

ZI gave his report on 2 deck permits & signed for Duffy's complaint action, Paul Cerneva has a complaint about Shondrick Trucking tanks which was attached to the report, Horning wants to check it out, ZI said appeals board found that a funeral home would be permissible and a continuation on the old Kiss Market to June 12. Web site is up, gave Trustees prices on notebook computer as to what he can get rebates on, this one has an audio file and Klodt feels it is needed and so moved to get a Toshiba for no more than \$1400 A-105S4014 laptop for zoning dept, Horning seconded, Horning wants to borrow it for meetings, etc., ZI said yes several could borrow it, RCV 3 yes.

Klodt wanted to talk to R-C reporter about his mistake from the last meeting a mower of \$83,000.

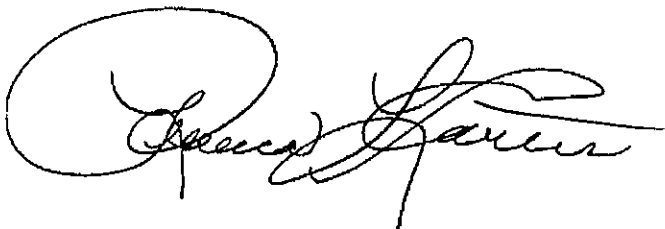
B Carter asked if there was a problem with the mail delivery, M Rodenbucher said the books were on back order.

H Mangold asked if the township wanted to advertise the meetings & zoning, Lang so moved to have the trustee meetings only on it 2nd & 4th Thurs 7:30 p.m. Klodt seconded, RCV 3 yes.

Fiscal Officer thanked all for getting signed bills, time sheets.

C Monteith asked if there was to not be a township newsletter in the future, Horning said there is not one in motion now and the web site is coming up, he apologized with the web site is coming. She asked if the web site was the way to go and Horning is working on how to do it best to get the information on the township to be more efficient.

Meeting adjourned at 8:25 p.m.



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Regular meeting held Thursday, May 25, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, (Present: 3 Trustees, Fiscal Officer, B Carter, D Murphy, H Mangold, M & D Rodenbucher, G Klag, G Harrison, T Baker, R Huth, B Murphy, D Kolasky, C Monteith, Cathy & Bill, Barb Fox, T Pfile,) Lang read the minutes of the previous meeting Klodt moved to approve the minutes, financials, appropriate receipts #92 to #101 totaling \$18,899.70 & pay warrants #27853 to #26799 totaling \$43,172.62 & Charges of \$261.98 Lang seconded, RCV 3 yes.

Klodt reported on re-appointment of Don Pashke on Zoning Appeals term ending in 11/2010, Horning seconded, RCV 3 yes.

Klodt reminded of the avian flu presentation 7 p.m. June 14, encouraged attendance.

Klodt stated he & Carter were at the PCTA meeting where a talk on mediation was given by Town Hall II, low cost, any one can use them to resolve issues.

Horning reported on the Pamer Road survey to move on putting it as non-maintained, Lang & Klodt think that is appropriate now. Horning moved to take Pamer from Thomas to Unger and put in non-maintained status, Lang seconded, RCV 3 yes. (L Klodt arrived) Horning asked about Alexander West to Aberagg, Horning so moved to put this road in non-maintained status also, Klodt seconded, RCV 3 yes.

Horning reported our R-C reporter will no longer be here but Deb Guziak will be covering us.

Horning moved to submit Issue 2 for Unger Road \$213,000.00 Klodt seconded, discussion on the 50/50 split with in kind and \$69,300.00 from our treasury, Klodt seconded and asked which roads are not paved, discussion, RCV 3 yes.

Horning gave an update on the town hall, trim is up but no paint yet, June 30 completion should be met.

Lang reported we had a meeting with the auditor with the adjustments as stated and Lang so moved, Horning seconded, RCV 3 yes.

Fiscal Officer mentioned we need to set the budget hearing, Lang moved to hold the budget meeting 7:30 p.m. with regular meeting immediately following Klodt seconded, RCV 3 yes.

Fiscal Officer reported the Summer Conference for OTA is in August and wanted if the township was reimbursing expenses, Lang so moved to cover summer conference expenses for those who wish to go, Klodt seconded, RCV 3 yes.

Fiscal Officer reported on health care stating we will be getting a 9% increase, the state average is 13 to 15% increases. General health care will total \$99,055.88 per year, Dental \$6,816.96 per year and Vision \$2,490.84 per year or a total of \$108,363.68 per year beginning in July; and suggested we may want to have an informal meeting to discuss options such as increasing deductibles, having a base plan with a cafeteria plan for options that the employees would pay themselves if they wanted it.. Lang thinks any time would be good, Klodt agreed. Fiscal Officer will set up a meeting.

M Rodenbucher reported on the grant workshop which was very good. The Commissioners have a bi-centennial committee and wanted someone to attend. Fiscal Officer said she attends the monthly meetings.

The weather has not permitted a lot of cemetery work but have done it this week, got gate for trailer, will get a chip and seal bid together, wondered about replacing the old steel building. Lang thinks we need to identify our fuel tanks and replace, etc. first.

ZI reported on permits, complaints on Duffy, a fence on Walter's property a spite fence which trustees have photo and it does look bad and the issue is escalating. Horning asked what was misrepresented and ZI said the height, he is pursuing it as the neighbors are trying to sell. The hearing on Kiss Market is June 12 and web site is up and going. Lang viewed the fence in question and discussion on it. Lang feels ZI

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needs to enforce the code we have and he sees no need for it. ZI reported he was recorded by Walters in his office and does not know where it will go.

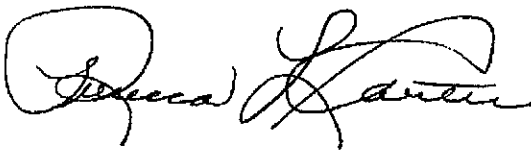
Barb Fox reported the field at the old middle school will be done the end of June but wanted to use it this Fall for tournaments, they appreciate the grass mowing job. Horning mentioned there will be work done up there. Lang so moved to permit this Horning seconded, RCV 3 yes.

H Mangold asked what the trustees want to do for an open house at the town hall. Historical Society wants cake & ice cream and they want to pay for the light, Horning suggested they give them a check on the opening. Horning said when they get closer they will set a date. Horning suggested July.

T Baker asked if people could look into the town hall this weekend. Baker asked how long the fence was and suggested another. Baker said someone could not find his house as it is being cleaned up.

Lang reminded all of the Memorial Day Parade at 10 a.m., Lions pancake breakfast in RFD begins at 7 and the car raffle, Carter asked if we have good new flags for the holiday, Lang said he would see that they are there.

There being no further business, meeting adjourned at 8:12 p.m.

A handwritten signature in cursive script, appearing to read "Decca Carter". The signature is written in dark ink on a white background.

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Regular meeting held Thursday, June 08, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting. Klodt moved to approve the minutes as seconded, appropriate receipts #102 to #107 totaling \$54,712.29 & pay warrants #26800 to #26838 totaling \$44,142.92 & auditor charges of \$48,543.51 (internal fund changes only) Horning seconded, RCV 3 yes (present 3 trustees, Fiscal Officer, M Rodenbucher, B Kleiver, P Cernava, C Haught, H Mangold, B Carter, D Murphy, G Klag, B Murphy, D McKay, D Kolasky, B Seigferth)

Klodt thanked all who had a part in the Memorial Parade, it was the best yet, reminded of avian flu presentation, had 3 members of the Rootstown's Water Board that residents want water from them, no trustees feel it is necessary, Klodt will notify them.

Horning stated painting is going on in town hall, working on walking track.

Lang gave the fire report total calls for May 48, YTD 201, Josh Griffin will re-join, inspections done, maintenance and training, grants have a little bit of money left for hoses. Diane requested NFPA codes for \$695 and he is holding that.

Lang stated firemen are going to mow at old school and are having people there leaving party remnants and needs a sign up.

Lang stated there was a storm during the last meeting and our designated fire line was down but all was handled well.

M Rodenbucher stated the source books are in and has draft of personnel policy. (B Hutchison arrived).

Lang stated on a call a member bumped a cruiser and in lieu of using insurance he moved to pay the \$609.40 Lang moved to pay it, Klodt seconded, RCV 3 yes.

ZI reported on permits, Duffy hearing, Walter's issue has not changed, added website info, let him know if you want something on it. R Klodt mentioned the lead photo of the gazebo in winter might be better for summer, Lang suggested seasonal (no mud moat), Horning asked about putting a farm photo but it has Randolph on it.

FO reported on 2 compliments she had, first was the great safety talk given to LCA by Diane Bunker, it would make a nice community topic, and a lady approached the FO at the County Engineer's meeting about the great condition of the roadside mowing on Wilkes Rd. These good comments are nice to hear. FO reported on her attendance at the Bicentennial meetings stating that the county will start the year 2008 with a county-wide birthday party, then each township, city, village should include a celebration of their own for instance during our Randolph Heritage Festival.

FO reported the re-plat of Bassett Road needs comments by June 16 to Regional Planning.

FO presented the new lease/purchase of town hall financing and had 4 sets of 8 documents to be signed and notarized. FO is going to Columbus and will personally deliver them so we get our money in June not July.

B Murphy reported George Schaefer passed and he will be missed.

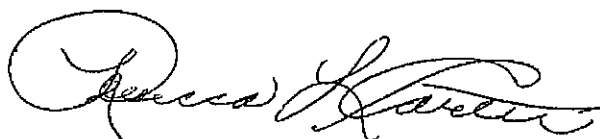
B Kleiver incoming president of Lions and thanks township for all support on parade, they would like to have a flea market type event on township property to rent tables to people interested, Maybe monthly. Trustees will take it under advisement.

D McKay asked when the landscaping crew will be back to finish the sewer project. Horning told him to call Water Resources.

H Mangold stated W Hankey painted the inside of town hall & Festival committee meets Monday.

Road Super gave his report on work on walking track with 3 catch basins to finish, mowing cemeteries, chip & seal has gone up to \$10,500 per mile depending on what is used.

Meeting adjourned at 8:10 p.m.



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Special Budget Hearing & Regular Meeting held Thursday, June 22, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the special budget hearing (present 3 Trustees, Fiscal Officer, G Harrison, D Kolasky, B Carter, D Murphy, Cathy & Bill, H Mangold, B Murphy, M Rodenbucher,)

Fiscal Officer stated she had prepared one but thought the job description of the township administrator was to do it. Horning stated he did not know where the FO got that and she said in the job description of the TA it so stated that. Horning will check it out. FO got no input on the budget as she did not know officially that she was to do it. (P Cernava arrived) FO explained she certified the 2 levies (Fire & Road) with the Board of Elections and explained the new fund codes for Cemetery BeQuest and Gunthier Trust Funds. Lang asked for questions, comments. Klodt moved to accept the budget Horning seconded, RCV 3 yes.

Lang opened the regular meeting with the pledge & read the minutes of the previous meeting Horning questioned the auditor charges as should be adjustments & W Hankey painted the T H in the past Klodt moved to approve minutes as corrected, appropriate receipts #108 to #, totaling \$, & pay warrants #26839 to #26888 totaling \$43,211.92 Horning seconded, RCV 3 yes. *28,105.38 rec*

Klodt reported being approached by Rootstown Water Co. for us getting water, before he sent the letter a Mr. Snider said we would need his water, Water Resources said we did not have to get the water from Rootstown, he (Klodt) has a letter for all 3 to sign to take care of the issue. Klodt suggested M Rodenbucher should go to the summer conference, she will check the classes offered, Lang said the money was appropriated.

Horning updated on the town hall but still hope to have it done June 30 but there are a couple of issues. Lang said when the floor is being prepared and refinished, the contractor does not want anyone in there as it will ruin the stain.

Horning stated the Fiscal Officer erred on the letter for Alexander Rd non-maintained status. FO stated she copied the wording from the minutes of the meeting. Lang moved to rescind the motion on May 25 05-25-06-04 for non-maintained status, Klodt seconded, RCV 3 yes. Horning moved to make Alexander Rd West from Aberagg Rd in non-maintained status, Klodt seconded, RCV 3 yes.

Horning said in trying to research things he needs records at the administration building and wants to see how the records can be workable for both parties. Lang said we talked about that before. FO said she is elected to protect and safe guard the township records. The township building area has proved not to be a safe storage place as items come up missing as with the most recent audit several bank reconciliations, bank reports, 1099's and some reports were missing, had to get duplicates from the banks involved and reports produced again. (FO explained to Horning how she is given a list of records to provide and to check then off as they are placed into the boxes which she did, but when the auditor went to use particular records they were missing from the boxes.) Horning stated it is difficult to do research and make decisions by trustees and township administrator when they have to get records from the FO and he has not gotten requested items, FO asked what he did not receive and Horning refused to get into it. Horning wants a list of what was missing, F O will produce it by the next meeting. Dan Murphy stated the ORC states the FO is responsible for records, Horning disputes some of what the attorney general & ORC says on the subject. Lang mentioned the large gas bill could have been avoided had they had the bills to review. Horning would like the records kept at the Adm. Bldg. Bill Carter stated the ZI is appointed by the Trustees, the F O is elected by the residents to safe keep the records and pay bills. The F O is NOT employed by the trustees. Horning says things have to change. Lang said the zoning records are now kept in an office, not at home as things got lost. F O stated how she uses the records almost daily and it would be a true inconvenience to NOT have them where she does the F O work. Horning said it was an inconvenience not to have them at the Adm. Bldg. F O asked if Horning had contacted other townships about the records, where they are kept. Bill Carter wondered why in the last 30 days have the records become such an issue and after 4 years of Horning doing nothing as a Trustee that all of a sudden he was so in need of the volumes of records the F O keeps which was borderline ridiculous. Lang stated records were lost in the past and the ZI was decided to have an office for those records. Lang stated Bill Carter

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was out of line. Discussion terminated. Horning suggested entertain ideas on how to reconcile the records business.

Lang stated the audit meeting is being pushed out 2 to 3 weeks. Lang wants to send 2 to training & so moved for \$50 each to a RFD seminar, Klodt seconded, RCV 3 yes. Lang stated a little damage to the middle school track was done, Lang says something needs to be established about closing at dusk. Lang talked to Martell on the fire station completion and will get a price.

FO reported on the savings the township has had with Frank Gates managing our BWC claims, Lang moved to continue with Frank Gates Horning seconded, RCV 3 yes. F O reported on an A T & T bill which states the county mowed the road, did damage & Horning will follow with Road Department & County.

F.O. reported our UAN accounting system will not accept foreign companies as bills, we can put them on a credit card if we have to purchase out of the USA.

F O Reported the Ravenna Arsenal has a new web site that is easily navigated and provided the address for those interested.

F O asked if the township was to have a display in the Portage County Fair, she offered to handle it for \$15 per hour. Trustees will discuss it later.

M Rodenbucher was asked to check on the phone bills to save money, we are paying for a rotary phone in the road garage which she is having removed. She also stated we have 5 lines and should remove the line backer service to save about \$417 per year. Our employees could repair them much quicker. Lang has no problem with canceling it. Lang so moved Klodt seconded, RCV 3 yes. M Rodenbucher thinks something about our website would be good for the fair display & she would be glad to help.

ZI reported on permits, lot splits, moving on JMV cases, Lang asked if the people were informed of the new procedure, ZI said he did not send them a copy of it. The variance was dis-approved for Kiss Market. Discussion on JMV.

R Klodt reported on the road dept. report wondering about a box blade for the township. Horning does not think it would be used now. Klodt asked if maybe it would help with the repairs we keep having to make up there at the old school site. Horning stated the kids know they should not be there and need prosecuted, community service would give them more concern for others property.

Bill Carter stated he works with the F O records, there are volumes of papers connected with the office and suggested if copies are to be made of everything, the trustees should provide a copier for the F O's office.

Paul Cernava asked about the \$600 state highway patrol bill and asked if someone was watching the back. Cernava thinks the records should be in fire proof box locked in an office.

Meeting adjourned at 8:40 p.m.

Michael Lang
Bill Carter

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Regular meeting Thursday, July 13, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, (present 3 Trustees, Fiscal Officer, G Urchek, G Harrison, J Presley, B Murphy, D Kolasky, L Hauck, B Siegfert, G Klag, M Rodenbucher, H Mangold, B Carter, D Murphy, L Klodt) Lang read the minutes, Horning questioned his statement on the auditor's charges which should be adjustments, Horning also questioned the paper road to non-maintained status of the previous meeting, Klodt moved to approve the minutes as corrected, appropriate receipts #122 to #128 totaling \$89,329.89, pay warrants #26889 to #26938 totaling \$57,106.04 Lang seconded RCV 3 yes.

L Hauck of LCA asked about the status of the cemetery fence which she hoped it would be in for Memorial Day then 4th of July, Lang said it was his fault as he has been very busy moving and at his business and did not have time. She asked if he had checked other prices and Lang stated he was.

Klodt will have zoning issues when the time comes.

Horning said the town hall will be done and an open house should be able to be celebrated the first of August & Lions Club said they will give \$3000 for tables, chairs and microwaves, tables needed are 18, 80 chairs, he would like some sort of chair rack & so moved to accept the \$3000 from the Randolph Lions Club, Klodt said any help we can get we should jump on it, Horning so moved Lang seconded, RCV 3 yes. Horning would like to move to appropriate about \$400 for the racks Klodt seconded, RCV 3 yes.

Horning mentioned an A T & T bill about us hitting a pedestal on Bassett Rd., stating he called them and questioned it, the person he spoke with stated they had 15 hours in it for repairs, Horning does not feel this is a fair amount. Lang asked if we did it and Gary & Larry said yes we did, Klodt said it was camouflaged and we should not have to pay. Horning wondered if we would pay if he could get the cost to half, Klodt said to get them identified so we do not do it again. Horning moved if they A T & T want to accept \$800 out of the \$1600 bill we should pay it, Klodt seconded, RCV 3 yes. Horning gave the Fiscal Officer \$214.50 for scrap from the school park for the general fund.

Horning mentioned the records of the township either the records or copies wanting them kept at the township building. Horning does not think all needs to be there, suggested deposits and what we do not get copies of, Klodt thinks it would be great for checks and balances, Horning wanted to know what bills, etc. were needed. Lang suggested utilities, deposits, etc. Horning asked Fiscal Officer what she thought and she stated she needs a copier at her home to copy this volume of bills, etc. Horning will work with others on a list. Klodt thinks perhaps waiting until the post audit so they know just what is needed.

Horning asked about the fair board, wanting to know where it is located, he wants Mary & Dan K to work on it.

Lang gave the fire report including calls, YTD 247, they exited Jeff Goodlet, took on 3 new, PR given, Safety Town, opened the station for the Wise Chevrolet Festival, repaired dry hydrant at Ebie's pond, finished 2005 EMS grant will finish the fire grant next week, Martel electric was the low bidder on the fire station, K C did not respond. Discussion on this electrical project was held. Klodt so moved to accept Martel for \$2,197.00 Lang seconded, RCV 3 yes.

M Rodenbucher reported checking the long distance charges for the phones, if ~~we switch~~ ^{MTC} to A T & T we can bring the total to \$17.85 ^{per phone} and moved, Lang said she cannot move only recommend, She talked to other companies, Lang asked for it on paper to consider later.

L Klodt gave his report on patching, filled low, wash outs at walking track, need stone added to the ball field track when the sewer project is complete, wants to know if they are going to purchase the box blade, Horning moved to spend \$700 for the box spreader Klodt seconded, RCV 3 yes. L Klodt reported installing catch basins & pipe in the municipal lot for water control. Complaint from Dan Cunningham on Alexander Rd. where a wash out happens, it is a steep hill but he (Klodt) does not know how to stop the water from washing the stone. Horning will look at it the first of week. Need to decide to advertise for chip & seal, we purchase stone, company gets stone and applies the oil, about \$80,000 total, oil is about \$2.10 per gallon now. Klodt will have it ready for next meeting, purchased weed control, traded in old weed eater for new one at cost of \$40, had 1 funeral.

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ZI gave his report on permits issued, he gave trustees a list on junk and Klodt feels that the recommended procedure from the prosecutor's letter of April 19, 2006, that it needs to be determined what the debris is and move forward now on R Klodt so moved to proceed with prosecutor recommendation to move on Mangold, Powell residences by following step 1 of the guidelines Horning seconded, Horning hopes it will get cleaned up before it goes too far, Klodt would like to have Randolph Twp be feared by those who don't want to keep their properties as they should be to have a nice community, RCV 3 yes. ZI will notify them as to the procedure by letter, registered, not only the owner but the resident. Lang questioned the Cameron property which has been dormant for a while. ZI attended Regional Planning, C Meduri will attend the July 24 quarterly meeting of zoning boards, would like 2 publications from American Planning Assn & Zoning Practice each at \$75. Klodt so moved to sign him up for the 2 publications Lang seconded, RCV 3 yes.

Horning asked if the zoning was corrected about culvert, ZI said it is up at Planning. Mary asked how Walter's fence was coming & ZI said it is with the prosecutor.

G Klag asked that hopefully the Fiscal Officer knew how much to date had been spent on the town hall project. Fiscal Officer stated, including the work performed by our employees from 2002 to date it was \$189,223.+ plus a bill paid tonight to the contractor (about \$16,000).

Betty Seigferth asked if someone was to help get the Waterloo Rd place cleaned up, Lang feels the estate is being settled and maybe a problem. (Kondratenko's)

H Mangold asked stated the historical society has storage problems for artifacts, cider press, etc., they need room to store artifacts, he feels they could use the part of the garage where the festival had their stuff. Lang wants to know how much stuff, Lang would not have a problem with some stuff, Horning agreed they will look into it. ZI explained we have various items here and there and will work with Mangold on it.

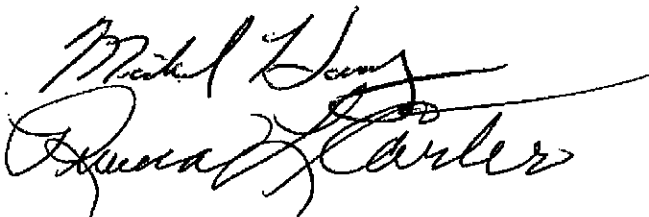
L Klodt stated it is middle of July & that would put the chip & seal to end of August with buses. Lang moved to put it out for bids on materials, oil and labor of application, 35000 gal of oil, & Klodt will FAX it to FO in a.m. Horning seconded, RCV 3 yes.

ZI said the Heritage Festival is gone and township is benefactor of \$2300 for the School Park, about 7 organizations have gotten money from it.

R Klodt asked if ZI knew the benefactor of W Kondratenko's house is and asked ZI to contact him.

Fiscal Officer gave her report that the Budget was sent to the Budget Commission but they have not yet met on it, The Fire Station, Community Center, Senior Center & Library were inspected by the Health Dept, all is good, She reported on the Bi-Centeniel meeting with a traveling play for each community and other items, Township liquor permits are due for renewal in October, FO will give trustees info on how to object if they so desire to.

Meeting adjourned at 8:35 p.m.

The block contains two handwritten signatures. The top signature is 'Michael Lang' and the bottom signature is 'Rachel Karter'. Both are written in dark ink.

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Regular meeting held Thursday, July 27, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge (present 3 trustees, Fiscal Officer, B Carter, B Kleiver, D Kolasky, L Klodt, C Haught, B Murphy, M Rodenbucher, several members of Klodt family, G Klag, B Seigferth, G Harrison, H Mangold, DGuziak R-C reporter).

Lang read the minutes of the previous meeting M Rodenbucher stated the Long distance charges will stay with AT&T & \$17.95 is all phones, Klodt moved to accept as corrected, to appropriate receipts #129 to #139 totaling \$15,751.04 & Pay warrants #26939 to #26986 totaling \$38,033.22, Horning seconded, RCV 3 yes.

Chairman asked FO for bids, she informed them that the bids could not be opened as there are ORC violations made, Klodt thinks we should follow the prosecutor, Horning so moved, Lang seconded, RCV 3 yes. Horning moved that we re-bid this opening the first meeting in August 10, bids due at 12 noon Wed. to FO, Klodt seconded RCV 3 yes.

R Klodt reported on the renewal of township health insurance, B&F is our current agent if we switch companies to Medical Mutual they have a Super Med Plus plan which would have substantial savings, if we go to the new plan the cost would be about \$5,644.30 per month saving the township almost \$20,000 per year depending on co-pay, Lang agreed that the township pick up the co-pay which would save us, Lang mentioned it did not contain Summa Hospitals which it did not matter, Road Dept was happy about it. Horning was also on board and need to go ahead with details on co-pay. Klodt so moved to accept B&F for health for Medical Mutual Super Med Plus Plan 1000/3000 affective August 1, FO mentioned that is soon Horning agreed, Klodt changed to Sept 1, Horning seconded, RCV 3 yes. FO asked about the co pay & how it would be handled, Lang so moved to make a policy on that Klodt seconded, RCV 3 yes.

R Klodt reported Chris Meduri of Prosecutor's office attended the zoning meeting, 2 items were brought up. 1 was having a quorum for appeals meetings (3 or 4 people) so we did not know how many had to vote to accept or reject and need a motion which Klodt so moved to have 3 there all 3 voting the same to accept or reject that issue, so set that policy, Lang seconded, RCV 3 yes. The second was homeowners assns. Rules are subject to township rules first with theirs second. He likes that.

Klodt asked if the library has a load meter on it and it was astronomical & will address getting one or checking it out.

Klodt mentioned the fair is coming up and suggested an a.m meeting .Klodt moved to change the regular meeting of Aug 24 to 7 a.m. for the fair, Lang seconded, RCV 3 yes.

Klodt asked Horning if he talked to A T & T about the pedestal and Horning stated to them we would be willing to pay \$800, they would pass it along soon. Klodt wanted these identified & Horning said it is a public utility and maybe they can be informed about the situation. Discussion on how to handle this.

Klodt stated we got a letter from Commissioners regarding identification of vehicles, ours may have county plates to eliminate speculation on the vehicles. He stated he thought all our vehicles are identified with Randolph Township, asked ZI to drive a company truck on township business & asked Mary to write a letter to commissioners. FO reported she had answered the letter per our policy on the back of the letter he had in his hands.

Horning wanted to set a date for the town hall re-opening and suggested Sunday, August 20, 2 to 4 & Horning so moved to have Open House for Town Hall August 20 from 2 to 4 Klodt seconded, RCV 3 yes. Horning mentioned the division of liquor control complaints, asked if anyone had complaints, no one had heard anything. Horning so moved that we have no objections to the licenses in the township Klodt seconded, RCV 3 yes.

Horning mentioned the list of records the trustees want at the Adm. Bldg. & have them up there and get the copies up there. FO explained each year of records consists of 2 legal sized boxes of records of all sizes, shapes, this would be an astronomical undertaking. FO requested a copier for that office, Lang said the first request is the largest but it should not be necessary. Trustees do not think it is necessary, Klodt

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doesn't think it is an unreasonable request, but would like to wait until after the post audit to make sure of what records are needed. Horning said if the FO cannot supply the records as requested they will move on toward meeting the needs and getting them.

Horning asked about the fair display board, M Rodenbucher said she is working on it. Klodt wants a box where someone can put suggestions, questions etc.

Lang was approached by T J Ganoe about an Eagle Scout project at the sign for the Old School Property with township money & title, plant flowers, would like to spread mulch at the playground, basketball court be sealed, the hoops put chain on them, Horning said he would want to do the area but not mulch at the play area, they need something but do not know what. Klodt mentioned he got tire mulch for his yard and it does a tremendous job. Lang would like to have get going & so moved on the playground, think on a sign Horning seconded, Horning does not want to do mulch, FO asked what budget would be allocated & Lang so amended his motion to \$400, Horning seconded, RCV 3 yes. Discussion on a name for this area, maybe in the newsletter we could have a name contest.

Lang was approached by McKay of Lions Club that the Lions wanted the old tables, Lang said we cannot do that as they need to go to bid or auction, Horning mentioned we traded the weed wacker. Klodt does not have a problem. Horning moved that with the Lions Club purchasing tables & chairs in exchange for new tables for old we so do it Klodt seconded, RCV 3 yes.

Lang stated we handle EMS at the fair & we take on outside help to cover, we front the payroll & the fair board reimburses us for payroll, Lang so moved to hire the outside people for the fair with our licenses, etc., Klodt seconded, RCV 3 yes.

Lucas Kuzma is off probation wants paramedic training which is \$3,200 he will sign off with a commitment that he stay 3 years after that or pay back the township for what time left if he leaves, Klodt seconded, RCV 3 yes. We have 5 paramedics.

Lang wants & so moved to promote Michael Lang, Jr. as captain, he has qualifications and should have officer status to deal with outside staff at the fair, etc., Klodt seconded, RCV 3 yes.

Lang stated we received the information about filling in ditches, we need to pass a resolution on it, Klodt thinks it should be a road dept. issue but where would they go to get that information? Would it be in the zoning book, mention to refer it to the road dept. in the zoning. Horning thinks by next meeting we can make a decision, many townships are going to open ditches, no one has a right to fill one in.

Horning mentioned he was approached by Rick Horning about a cemetery easement to abandon it on his property. Lang does not care either way. Horning thinks it is an easement. Horning said for conversation we are not ready.

M Rodenbucher was contacted by Eileen Stiffler of planning for the sewer grant participants to use the room at the Adm Bldg for Monday between 1 to 4, Regional Planning will have an article in. Horning so moved to use Adm. Bldg, Klodt seconded, RCV 3 yes.

Rodenbucher stated the long distance phone service proposal, what are thoughts? Lang thinks we should follow through on it and so moved Klodt seconded, RCV 3 yes.

Road Supervisor gave his report on spraying weed killer, & need for more, West side of walking track at the ball fields was replaced, ditching, #9 limestone spread on German Church, tied in sump on town hall, downspouts, worked on other buildings, need to replace fuel tanks, got box blade, need new grinder for blades for \$491.40 plus shipping set up for mower blades. Lang said it is well worth it. Horning asked how often they are sharpened, in cemetery every 2 weeks, bat wing about 1 time per month. Lang moved to purchase it Klodt seconded, RCV 3 yes. L Klodt said they are mowing continually, had 2 funerals for a total of 9 to date. L Klodt asked if the stone bidders had to re-bid, yes they should re-bid.

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FO gave trustees the OEPA report on the town hall water needing chlorinated to make it usable. She reported on the thank you letter she received from Betty Montgomery, Auditor of State for her participation in the Regional Advisory Board of the NorthEast.

ZI reported on permits, no responses on letter send for clean ups, qtlly meeting Monday, need to get the carpets cleaned, should look into tables for senior center. FO stated she & Harrison cleaned every 2 to 3 months. Klodt suggested another color. Lang suggested setting it up after we get into the move to the town hall. Horning asked about the clean up at Bassett & the fine is \$100 per day, it is up to a judge.

R Klodt introduced his relatives from out west.

Bill Carter asked Klodt about the zoning quorum which is 3 to vote, this same information has historically been used, perhaps it should be in the zoning resolution & zoning commission should make a motion to have it in it. Meduri said it is policy, Klodt thinks it should be there, Carter agreed, the alternates help this. Carter then asked why the road bids were re-done in the fashion they were done, were the trustees doing stuff after the meeting which did not match the newspaper article, Horning said to motion was to put out bids, Carter said they did things after the bids were going out, B Carter wants the prosecutor's email letter read. FO read the email. Carter feels a lot of people got the bid items but not all were equal and he feels this should not have been pursued and the project abandoned until a public meeting where decisions should be made.

B Kleiver presented the \$3000 for tables & thanked for the tables. The Lions club wants to use the Senior Center, kitchen, restroom, back parking lots on Sept 16 & Oct 21 for a flea market type event, set up outside. Trustees thanked him for the donation. Horning was confused, would the Lions generate money be leasing spots, Horning wants to check legalities & would get with him for the next meeting.

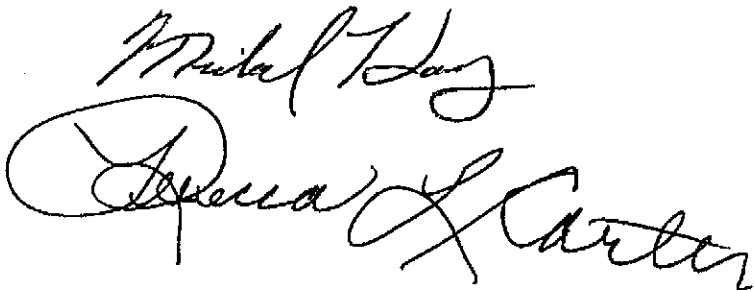
G Harrison reported a grate was crushed in front of his house and he reported it, got a call back and they will fix it. He talked to the county on it. The sewer probably will not be hooked up until Dec. or Jan, but the plant will be done in Oct. Lang said that is old news. Klodt said that is the purpose of Eileen Stiffler being at the Adm. Bldg.

B Murphy mentioned a situation he has viewer and asked if it is possible to do here, you see old pieces of equipment with flowers on display and it looks impressive at the garage or somewhere (Rootstown & Suffield are examples of this).

T J Ganoe asked when he would get the money & Klodt said we need a bill.

H Mangold suggested finger food at the open house for Town Hall, along with cake, ice cream. He is trying to get a festival going for Sept 23 & 24 and wondered if trustees approve of it. Lang said he really does not need the trustee blessing.

Meeting adjourned at 8:55 p.m.



Michael Lang
Jessica L. Carter

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Regular meeting held Thursday, August 10, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, Lang read the minutes of the previous meeting, Klodt moved to approve the minutes, appropriate receipts #140 to #147 totaling \$12,033.51 & pay warrants #26987 to #27028 totaling \$25,064.47, Lang seconded, RCV 3 yes (present FO, 3 Trustees, Bill Carter, B Hutchison, G G Hanlin, B Kleiver, L McKay, L Jenior, J Hendrix, L Klodt, B Siegferth, B Murphy, H Mangold, T J Ganoe, J Steele G Klag, G Harrison, P Cernava) *KLAG - M. Rodenbucher*
(HRC) *(HRC)*

Lang said we were to open bids for limestone & chip & seal:

1. Paul Adelman \$15.65 #8 limestone
2. Jimmy Johnson Trucking \$16.90 per ton
3. The Shelly Company, Twinsburg was late in arriving
4. Henry Luli Construction, \$68,375.02 Chip & Seal, Bond present
5. Hughes Contracting, \$79,137.29 Chip & Seal, Bond present

Horning would like to award it to Henry Luli for Chip & Seal if all documents are in order as the lowest bidder at \$68,375.02 Horning so moved, Klodt seconded, RCV 3 yes.

Klodt reported last meeting he commented on the library electric bill which he thought it was just for the library, we have only 1 meter, so it is not as astronomical as thought but the load was 33.3 which is astronomical, faxed the bill to get the load to a more manageable range to lower our electric price, will keep informed as answers come.

Horning had the bids as his big item. Horning was not able to make the Historical Society meeting. Lang said he attended, they (Historical Society) will provide cake, punch, coffee, have a local Methodist minister to give invocation, Myron Mullet will give a Lincoln presentation, wants to avoid ribbon cutting, ceremony at 2:15 p.m., Horning said news media was notified, Lions should be thanked, Historical Society thanked, contractor may be there and thanked, maybe a small band for music. Myron Mullett has pictures of old town hall, and other items and will temporarily put them in. McKay said the bell was put out front and was part of the steeple, discussion on the bell.

Klodt asked if we need a newspaper article, Lang said Deb Guziack was informed.

Lang gave the fire report with 55 calls for month, YTD 302, meeting with fair on safety issues,, Martell completed the electrical at fire station and is ready for rough inspection.

M Rodenbucher reported on the telephone bill review, getting a discount, change in billing to save \$41 per month. Call her with questions. Evelyn Franks wants to put 3 urns in 1 cemetery plot and this was ok? She wants it in writing to do this. L Klodt said policy says only 2 per lot, she wants 3 cremations per, Lang said he does not feel we should answer it tonight, Horning agreed policy is policy, he does not know what others are doing, they should review it. R Klodt agreed also. Lang said he wants to review the policy and this might not be the sole case. R Klodt asked why it was set, Lang said husband/wife, etc.

L Klodt gave the road report on weed killer spread, limestone spread on old track, 2/3 done with road mowing, another pedestal was hit on Bassett, they marked all. Trimmed trees at old school property, chipped some, Lions is busy may not have time to get the wood, truck repairs done, wants to berm & ditch readying for chip & seal. Wants to have a meeting on insurance procedures, how it will be handled, bleached well, cleaned spoutings, Klodt said someone wanted friend to dig the grave of a loved one, Lang feels it is a liability problem, we can dig our own. Horning agreed, R Klodt also agreed. Repaired 1 water hydrant in old cemetery, 1 funeral.

FO gave her report including the Ohio EPA report on the town hall water situation, she took a very interesting tour of the pristine Breakneck Creek Watershed this p.m. which was most informative, legal ads are rising is cost with Record Publishing, The mouse on the laptop of the FO needs replaced for \$30 at

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Radio Shack. Lang so moved for this purchase, Klodt seconded, RCV 3 yes, FO thanked trustees. FO reported on the very enlightening Summer Conference, showed the audience the award she received as an OTALA graduate one of less than 100 awarded in Ohio, FO attended 3 hours of UAN computer training, and 3 hours of CPIM training (she is only required to have 2 hours of training per year but has taken 4 this year for accreditation by the Treasurer of State, she commented on statute changes coming from the IRS regarding the providing of uniforms and cell phones being a taxable fringe benefit for employees. Policy will have to be made and implemented in 2006 or the IRS can go back to 2003 and correct/charge all employees for these fringes. Lastly the FO reminded that Jim Zuccaro our OTARMA property insurance rep will attend the next trustee meeting to answer questions about coverages, etc.

ZI gave his report on permits, resolution needed to proceed with Mr. Walters, R Klodt reported he drove by there and he hasn't done anything, ZI explained the history. Klodt so moved to give Chris Meduri permission to proceed with Mr Walters violation, Horning seconded, RCV 3 yes. ZI said the letter from D Mangold was returned, but he did call ZI, Powell is beginning. The list of 40 properties are working., Duffy is on going until Sept 1. ZI mentioned advertising the zoning meetings, advertised, on web site, and sign. Klodt said perhaps a policy usage on the town hall is needed. ZI has cleaning crew for town hall & set up, also some decorating items, trash cans in light color. Klodt asked Horning if we got the final inspection report, NO was Horning's answer as it depends on heating.

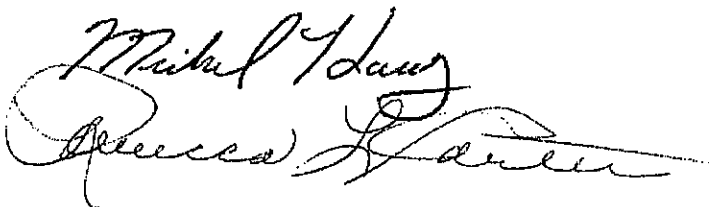
TJ Ganoe said he checked on rubberized mulch is expensive, he would like mulch there, Horning does not want mulch. Horning said to leave it for now. He sealed the basketball court and spruced it up. Horning thanked him. R Klodt said he got his rubberized area from A & A Tire for \$320 a ton. M Rodenbucher asked where he got the price, she got some information at the conference she will give him. He has to complete it by Sept 9.

B Kleiver suggested the business carried over from last meeting for a flea market event needed addressed. Lang said there is a question about making money selling stands, another swap meet type event, maybe use the grounds at the fair grounds, not here. Horning said twp appreciates what the Lions Club has done, but should not get facility and sub let it out, he has no problem with their own, but to raise money, McKay said it is non-profit they turn it in to the community. Lang said the fair board would work and all around it would be better up there, parking would be a problem, McKay said they measured it. R Klodt thinks it is a bad situation as they do a tremendous service to the township, but agrees with Lang. Discussion on how it would work. Klodt said maybe look into the old school property, McKay said they are being used for ball, Lang offered to go with them to the fair board to talk with them, Lang wants to table it and get back with them. Lang will contact the fair board.

Robin Patton of Ohio Edison was present to see if we had any issues. Klodt explained the situation with the library, want to lower the billing rate.

Len McKay said when the meters were put in there were 6, but someone recommended 1, when all are in full swing the load goes up, Klodt explained his demand control meter he has on his home and thinks this might be what we need. Robin will address it. Bill Carter suggested the AC in the town hall might be the cause, Horning is aware of it. Discussion on what best to do with it but no decisions.

Meeting adjourned at 8:30 p.m.

The block contains two handwritten signatures. The first signature, in dark ink, appears to read "Michael Lang". The second signature, in a lighter ink, appears to read "Rebecca Lander". Both signatures are written in a cursive, flowing style.

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Regular meeting held Thursday, August 24, 2006, 7:00 a.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, Lang read the minutes of the previous meeting, Klodt moved to approve the minutes with changes included, financials, appropriate receipts #148 to #159 totaling \$289,558.96 & pay warrants #27029 to #27078 totaling \$51,464.22 & auditor charges of \$4,240.33 Horning seconded, RCV 3 yes. (present 3 trustees, Fiscal Officer, Bill Carter, D Kolasky, B Murphy, C Haught, M Rodenbucher, L Klodt, J Zuccaro) 7. J Zuccaro (w/ Arrs) (LTC)

Jim Zuccaro of Summit Insurance explained our OTARMA vehicle & property coverage, we are getting a 20% reduction in fees for longevity in the program, explained the market and the plan, discussion on variables of the plan. Mr. Zuccaro will have the appraisal company look at the buildings and will report to FO. FO asked about the meeting and renewal date, she did not want the coverage to lapse. She suggested we pay this tonight and make up any difference at the next meeting. Vehicle coverage was discussed as depreciation deductions.

R Klodt reported Rick Horning contacted him about an easement to get to the cemetery from his property. Klodt does not think we need that access, the man wants to build a building there, Horning said if we want more property there we may need the easement for access, discussion on the access. Lang agreed it is not hurting anything and wants it maintained.

Klodt mentioned the cemetery fencing for the front, he wants to bid it out and get it done. Lang would like to get the specs and bid out, collect bids the 2nd meeting in September.

Klodt reported Ohio Edison called, regarding the Town Hall area electric meter, the least expensive way is to have the 1 meter as we have and thought maybe the electric water heaters in the buildings might be coming on with AC, etc., he contacted Dencor for a load management controller where you set what you want on the load, it begins shutting things down to meet that.

Horning reported wanting to award the stone bid contract to Paul Adelman, so moved for \$15.65 per ton, Lang seconded, RCV 3 yes.

Horning wants to talk about JTC who worked on town hall is waiting on final paperwork on interior glass and payroll to release their final bill of about \$5000.00.

Henry Luli was awarded the chip & seal work. Horning mentioned for discussion purposes as he would like to see us use the town hall for public meetings but not renting it out until the sewer is hooked up. All agreed.

Horning asked if anyone had reviewed the 2 or more cremations per lot. Lang would like to wait until our organizational meeting in January not having a hidden resolution between meetings. Horning wants to get things in place for easy access.

Horning stated he was reviewing the personnel manual how do they feel about the draft. Lang is comfortable with it. Horning wants to set a time next meeting to approve it.

Horning stated 2 meetings ago he gave the FO a list of records he wants, have you begun getting them, F O stated she does not have the records ready yet as she does not have a copier. Horning wanted a simple yes or no answer about the records. FO stated she is working on it, but she needs a copier for the amount of records he needs and the time it will take to get them. Horning feels differently about it and wants the record to reflect that there is a copier in the Adm. Bldg. Lang feels the copier at the adm. building is suitable, the people have worked with inconveniences before and does not feel this is unreasonable request (getting the volumes of copies) considering what happened last year, stated the past how things were done and does not think it is unreasonable of Trustee Horning. FO stated Trustee Klodt saw the operations, knows what is involved with requests such as this. Klodt stated he saw the office at the FO's home and what is necessary when copies are needed, he wants Mary to get the mail and open it, distribute it, make copies, FO does not want this and explained the need for 24 hour banking, her responsibility for the items, records etc. FO stated she needs a copier. Horning chose to discontinue discussion.

~~FO STATED SHE~~

Michael J. Lang

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Lang stated the Ford dump has a leaking issue which his son is working on, is bad (K Steiner & P McGowan arrived) need a kit to fix it for \$1000 for new but we might be able to get used. Lang so moved for the \$1000 Klodt seconded, RCV 3 yes.

Lang wondered if they had thought about how they were going to handle uniforms, Horning reiterated the problem, Mary drafted a thought of stating that Uniforms are for work purposes not personal. Horning mentioned the cell phone usage and feels that personal calls are reimbursed which should cover this with the IRS.

Lang moved to Pay Studio on Top of the Barn \$316.64 for signs for the park & New Baltimore Yard for mulch \$81.49 for the twp. bldg. Klodt seconded, Horning stated the park was part of the survey and allotted, RCV 3 yes (D Hermann arrived).

Lang moved to approve the OTARMA vehicle and property insurance, Klodt seconded, we will follow up on evaluations, RCV 3 yes (B Moledor arrived).

L Klodt reported got 2nd round of road mowing, getting ready for chip & seal, wants to roll out some spots, should get stone in a week or 2 then begin work, Will stripe parking areas.

M Rodenbucher stated the newsletter was mailed, had problem with copier and stated the repairman suggested not using recycled paper to use quality as damage is done to the rollers the other paper costs more but will protect the copier from fragments, got suggestions for park name, will have more later after the fair. The Verizon cell phone bills were discussed, she explained the shared minutes with the primary line, we do not go over these minutes.

Klodt moved to accept the A T & T phone plan, Horning seconded, RCV 3 yes. Rodenbucher is accumulating files needs access and recommends records commission go through the files for more room. Horning questioned the cell phone usage, Mary explained it to him.

FO gave her report including needing to accept the amounts & rates as set by the Budget Commission, Lang so moved, Klodt seconded, RCV 3 yes.

FO mentioned a call from a letter carrier getting hurt on the staples in the newsletter Mary stated the post office said it was ok to use staples.

FO suggested a plaque for the Town Hall, Horning said St Joe's has too many plaques, Lang does not think it necessary.

FO mentioned talking with Melanie Perry who has a desire to donate money to the play area, perhaps the rubberized matting. She will contact the FO with plans.

FO stated she has a need to be away for personal business the first meeting in October. FO suggested ways to alleviate the problem, trustees to think on it and decide at the next meeting.

ZI reported on permits, filed on Walter's fence, dog problems, Zoning Commission meets Monday. Klodt stated Everett Kinsey has a new neighbor, M Lattimer dammed up the area where water was running across his property and he concerned about this, where do they go for help. ZI suggested Soil & Water. Horning stated Ken Robb's property is unkempt and needs attention.

T J Ganoe is done at the Middle School, needs a signature (D Wisc arrived). They will go now to view the area.

Bill Carter complimented on the scouts work at the park. He mentioned for 200 years the trustees have worked with the FO and the mail is picked up by the FO each day, FO does get the majority of items in the box-- Klodt mentioned he thought Mary could open the mail, make copies then immediately pass it on -- Carter explained the FO is responsible for the mail, if something is mislaid, missing the FO gets the rap for it.

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Meeting adjourned at 8:15 a.m.

INCLUDED IN MINUTES OF 9-14-06 (MTL)
MEETING

Recorded discussion from Randolph Township Trustee Meeting, July 27, 2006

Horning: At last meeting, we had talked about a list of records either by copy to be kept at the administration building and we were going to compile a list and tonight we have a list here. And I believe everybody had received one. And would like to move forward to have copies or if they're no longer needed at your office Becky that they might just come up; however you choose either by copy or the originals. Go ahead and move to these copies up at the administration building.

Carter: I'll need a copier. I can't haul all those volumes of stuff up there. I need a copier where I have the records at my home. I've stated that for the last three meetings.

Horning: OK. I just -- if you're going to copy them, you're going to have to take the volumes up there. We already have a copier up there so I feel that if they're going up there anyway. Is there a difference between taking the copy up or taking the original up?

Carter: I have take four..I have to keep four years worth of records at my home. Each one is a legal sized box. Two boxes per year. Those are eight legal sized boxes of records per you know. Two for each year. I have to keep the originals at my home that's where they're expected to be because that's where the office is. If you want the copies up there for that volume, I need a copier at my home to make those copies when I have time. And that's what I will do. Also, you want all the minutes, well the minutes are on the website. So those would be available within a few days of them being approved here. But I need a copier at the clerk's office to make these this volume of copies. I can't. I don't think I can be expected to haul all that stuff up there and make all those copies.

Lang: I don't really think you need to haul the stuff up Becky, just per week as it comes or biweekly as it comes into the meetings it can be copied and it wouldn't be that many.

Carter: You're asking for everything from January 5th to the present.

Lang: Well, it's going to be one time. One time but after that it will be a small issue. At this moment as we approach this exit audit I don't think it's really an unreasonable request. I would say tonight we've submitted this request of what we want and we'll let this sit until next meeting by that time we'll be in our audit exit. Is that all right Gary?

Horning: What's your thought Roger?

Klodt: I really wanted to go through the exit audit first to make sure we're asking for the right stuff. That's my thought.

Horning: My thought is the same. We're requesting these and I think we need to move to start to get the copies...

Lang: We have to start somewhere because before it's all over we're going to still need this no matter what.



Horning: So at this point I think that we need, we requested the copies and if you can't supply them to us then I think we need to move in another direction because we have a right to these copies and we have a copier at the administration building. So I feel that we should work toward getting copies.

Recorded discussion from Randolph Township Trustee Meeting, August 24, 2006

Horning: Next item that I had was two meetings ago we made a records request and I haven't seen those records yet. Are they in the process of getting to us Becky?

Carter: I haven't gotten a copier yet. I am working on trying to get some of the things together, but I don't have a copier.

Horning: So you're stating that you're not gonna get us any documents until you have a copier.

Carter: I'm working as fast as I can, but I really need a copier. And I believe Roger could state he saw what it takes just to get some of the records copied.

Horning: Well, I'm asking a question. A yes or not would probably do me. Are you stating that we won't get any records til the time when you get a copier.

Carter: It would certainly help me if I had a copier. Yes

Horning: Alright.

Carter: It takes many, many hours to make the copies.

Horning: Alright. So, do I take that you're not going to get us the records until you get a copier.

Carter: Yes, I would say so.

Horning: OK. I feel differently about that. Just so the records state it that I don't believe the laws state we have to give you a copier for your office when we have a copier already for you to use. So just so the record reflects that. Mike, Roger do you have any thought on that?

Carter: My office is in my home. That is where I do my work and that is where I should have a copier for my use. That's what I'm requesting.

Lang: I think the copier we have in the administration building should be suitable. We all, for whatever we want to feel about our pay what we get with the township, is that there's everybody that's ever served or has done this has had inconveniences of working in operations with what we have. But we did it. I know some of the people here that have been here a long time have. I really don't think, that with what's happened here in the past year, that's an unreasonable request. We're to work as a team. I can remember when the fire department didn't even have a copier. We had to go elsewhere, or borrow, or whatever. We made do with what we had at the

time. We have two really good copier machines. I don't think, that in lieu of what's happened, that's an unreasonable request from Trustee Horning.

Klodt: When I went to Becky's office, she and Bill gave a tour of how her operation works. There is a tremendous amount of copies that would have to be made. I understand that and I think that's what we should have, but I think as a possible solution for future issues if we had Mary get the mail and then open the mail that pertains to the township. If it's addressed to someone, of course it wouldn't be opened, to someone specific. Then if there's a bill that goes for the road department, it can go to Larry to get approved. If there's a bill for zoning, whatever, it can go to Dan. Whatever department it need to go to, it can go to that department head, be approved and Mary can make a copy. We can start keeping those records. Then send it on to Becky and get it paid. Would that be a possible solution?

Carter: No it wouldn't Roger because I get checks in there. I have a mandatory 24 hours to get those checks in the bank. I get the mail everyday. I go through it and I get my checks and any monies. I try to get up and get everything else that is there for me. I don't think that is a reasonable request because I'm the one that has to do with the bills what I have to do and with the checks. And I'm sure it wouldn't be feasible to have that done in that way.

Lang: OK. Anything else Gary?

Horning: No. Let's move on to some other business.

Randolph Township

Memo

To: Becky Carter, Fiscal Officer
From: Randolph Board of Trustees
CC:
Date: 7/27/2006
Re: Copies of bills

Below is a list of bills that we want to be copied. Bills should be copied from January, 2005 to the present.

- Phone bills
- Electric bills
- Gas bills
- Credit card statements
- Time sheets for all employees
- Bank statements
- Investment statements
- Receipts for all income (cash and electronic transfers)
- Copy of approved meeting minutes

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Regular meeting, Thursday, September 14, 2006 m 7:30 p.m. Randolph Senior Center

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting, Klodt moved to approve the minutes per corrections on the sheets presented by Mr. Horning from recordings he made of the meetings (sheets attached), appropriate receipts #160 to #168 totaling \$29,995.63 & pay warrants #27079 to #27154 totaling \$35,884.74 approve financials (present 3 trustees, F.O. B Carter, M Rodenbucher, D Kolasky, D Murphy, B Murphy, E Myrla, G Klag, G Harrison, B Seigferth, C Haught, L Klodt, H Mangold,) Horning seconded, RCV 3 yes.

Trustee Klodt reported L Klodt was mowing late then backed into a soccer parent's truck, decided we should discuss what to do with the repair bill, the estimate is for Allen Giles, the truck was repaired and got a 30% reduction in the bill, do we want to pay it or turn it in for insurance, suggested we pay it, Lang so moved, Horning seconded, RCV 3 yes .

Klodt wanted to talk about the week the F O is to be off for Oct 12, then hold a meeting on the 17th, Klodt so moved to hold it Oct 17 at 7 a.m. Lang seconded, RCV 3 yes. Lang moved to make standard pay checks at the next meeting Klodt seconded, RCV 3 yes.

Klodt reported attendance at the County Engineer's annual meeting, Randolph Township was approved for round 21 of old Issue 2 and thanked all who worked on the project to get it approved. Klodt asked for a comment box at the fair, had 2 signed and 2 not signed comments which he would not bother with (the unsigned ones). He read the signed surveys, great job snow plowing, mailbox repairs, mowing roadsides, had a park name suggestion signed D Hermann. Other by Mark Milhoff Jr who worked with zoning and was a good experience.

Klodt reported the Health Dept. would like to put on a flu clinic, have the township sponsor it and Klodt so moved to set up one for shots, Horning seconded, RCV 3 yes.

Klodt wondered if we need to make a motion to have our next meeting in the town hall, Lang said no motion needed.

Klodt mentioned a letter from Christine Schwinn who was not happy with the condition of the Sr. Ctr. Carpets, etc., all carpets are an embarrassment, it needs cleaned. Klodt asked for the contract for rentals, he wants someone to come up after the meeting/party to check the rooms, if someone has spilled something, done damage it should be checked, Lang stated someone from the fire dept. could look at it, the only day is not Sat. between Klodt & Kolasky will do the rest (Saturdays). L Klodt mentioned it might be put on a regular schedule for cleaning.

^{711E TWP MTL}
D Jenior would like to investigate a street light at Laubert & St. Rt. #44, all street lights cost about \$218 a month, Lang stated they checked them last year, Klodt called Robin Patton on this.

Horning mentioned we need paperwork for the Issue 2 contact. We need a certified copy of the legislation authorizing Horning to sign and submit the application, and a certification of the funds, our funds total \$106,500.00. F O will get these to him.

Horning would like to accept the personnel policy with some changes as follows: wants to change the payment of wages to reflect our policy of Wed., before a meeting. Disregard 1st paragraph of 3.1 to reflect our needs. Section 7.1 would like to not have the 3 months of notice for time off. Wondered if after 1 year, get 1 week vacation not 2 (J Thomas, R Huth arrived) this is section 7.3. In 14.2 for lunch, 14.3 on zoning hours making all work hours 7:30 to 4:30 so all are the same. Section 15.10 use of FAX, Internet, email equipment & property to state Township Services and Township Property. Horning moved to accept the handbook as with the changes, Klodt seconded, Lang mentioned with prosecutor's approval, RCV 3 yes.

Horning mentioned the records request and wants to seek whatever action needed to get those records, Horning so moved, Klodt seconded, Klodt would be willing to make some of the copies and so offered, The FO thanked him for the offer and asked him to pass it by the auditor first. Klodt asked about the mail

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when FO is gone, FO explained the ZI will get the mail and bring it down with the bills, he will distribute items not for the FO at that time, RCV 3 yes.

Lang gave his fire report on calls 19 at the fair, YTD 353, Kuzma Frame & LaDawn Eyre started courses on various subjects, maintenance on vehicles and got \$2500 for a state EMS grant was received.

Lang stated the fire contract for calls is due and we are being asked for a 10 year commitment, we have a 3% increase each year.

Lang mentioned they are getting estimates on the cemetery fence, L Klodt gave him some information, the black has not been on the market that long, has a price on the aluminum & vinyl both. Discussion on painting, etc., Lang would like to review it further.

M Rodenbucher stated we got a few more park names from the fair. She investigated the credit cards as they are not tied to a person anyone could use them and suggested we cancel all but the Chase VISA Klodt so moved Horning seconded, RCV 3 yes. Mary asked about the number of cremations per plot, Mrs. Franks wants 3 and wants her deed to state that. Lang stated they would handle it at the next meeting.

The Fiscal Officer asked if there would be a fall Trash Day. Trustees did not think it was necessary. The F.O. reported on attendance at the Bicentennial meeting where they are to have a "traveling road show" which would have display boards from all townships, cities, villages and take it around to all fairs, festivals, etc as needed and wondered if the township wanted to participate and appropriate some funds for an appropriate display. The Trustees will think on it.

The F.O. got a call from our Deferred Compensation rep. who wanted to schedule an appointment with employees. Trustees did not think one was necessary. Mr. Horning did not know what it was all about.

F.O. presented the need for an amended certificate for the loan of funds for the Town Hall project and to increase appropriations by the same amount of \$86,000.00. Lang so moved, Klodt seconded, RCV 3 yes.

F.O. presented each Trustee with the old style financial report and the new one and offered a workshop with the 3 of them should they have questions. Lang said they would set a date after the F.O. returns from vacation.

The F.O. had to stop payment on 3 lost Fire Dept payroll checks. OF presented the wording for the post audit which needs to be approved before it can be submitted. Klodt read it and thought it was in order. The Trustees will review it later. F O presented the Taxible Fringe Benefit book, will copy it for use and stressed we need to address it soon.

F.O. presented the July & August bank reconciliations and asked if there were any questions. Lang moved to approve both, Klodt seconded, RCV 3 yes.

The F.O. needs laser checks, W-2's & 1099's for payroll, etc to cost about \$450. Lang so moved and Klodt seconded to purchase these, RCV 3 yes.

Road Supervisor stated they spread black top on Eberly Rd, are preparing for chip & seal, painted strips and handicapped in front of Adm. Bldg. R Klodt mentioned he talked to all involved and letters would be going out to remind of where to park. This was discussed that sometimes they are around the service garages, etc., Klodt mentioned some children climbing on the rock piles. You put up signs and need reminded. Perhaps some barricades could be used but trucks are coming with stone and it could not be blocked, put up the signs (S White & Meg Hudson arrived) Horning said we will. not pay for another vehicle. B Murphy suggested chaining it off. Discussion on how to handle it.

Road Supervisor mentioned we need to designate someone to clean the field house restrooms, the road dept. cleaned them, maybe the baseball & soccer could be approached. Horning asked if Chet Wiley will get with the chapel roof and L Klodt said yes. Has 2 salt quotes Morton \$37.72 per ton which is cheapest & Cargill is \$42.24. Suggested to up it to 500 tons not 350 tons. Horning so moved to use Morton at \$37.72 delivered and change usage to 500 tons Klodt seconded, RCV 3 yes. We need to think about our sewer tie ins, we can put them in ourselves, trench box work Horning would want it hired out. Installed boundary markers at the park, have 16 more for old school park, will start 3rd round of mowing.

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ZI gave his report on permits, reported on the various cases and their status, gave the history and background on the old bait farm. The Hartville Rd. Tarter property is being cleaned up. Mr Kondratenko's house has sold and shortly someone should clean up there. Dan mentioned the procedure for clean up requires the trustees have hearings for clean up and may need to familiarize on those, need a lien search, need a title company involved with it as to how deep, may want to take them to court on case by case basis. Have Zoning meetings scheduled for Mondays. BZA turned down Ellsworth's request and it has been filed in court. He attached a zoning workshop flier and wondered if any would like, Erin said 6 want to go and she had attended and it was good. Klodt will have an answer at the next meeting. Sue White was there and can get some title searches done and will get with them.

John Thomas was introduced as Commissioner candidate who gave his strategy, he is doing a face to face campaign, will be a full-time commissioner, would like evening hours for residents to also come to the township to hold evening hours, will sign a paper for it.

Meg Hudson is running for Commissioner, would like to see full time Commissioners which would help, would like a county strategic plan in place to know where we are going.

Mary stated maybe Susan White could help on the title work and Susan stated she will get a discount on the title work for the township.

B Carter has a couple of questions about badgering the F.O. for need for copies, for the volume of what it there, it is unnecessary, has not heard why and what you expect to do with the dead letter file of the papers. Lang said we are entitled to it and other reasons which he would not talk about. Carter had the payment register, payroll register, and asked if they had read them, they got them, Horning did not read them. Carter explained the reports and how a piece of paper would not give the detail the actual reports have in them, Carter got a couple of bills from the F.O. and showed the extent of the types and sizes of papers the F.O. works with and how difficult it is to copy each one, Lang said the 3 of them can request these. He mentioned the credit card bill, on the financial report, you find what it was, where it went, Lang asked where the investments are, they are in the Cash Journal. Carter recognized him from the floor, Lang interrupted. FO said they have been getting them – all these reports in entirety at the end of the month. Carter explained the distributions. I want copies. Because you have the check attached, you can look at each page, how much time do we have to do that? Carter said as long as you want as taxpayers pay the wages. Lang stated they want to avoid what happened in the past. Carter asked, "Are you going to have a duplicate set of records?" Lang said yes they were going to have duplicate records. Carter explained that the F.O.'s records are the ones audited. Horning said he (Carter) had his time. Lang said if they had the information they could have off set problems, they want checks and balances. If someone is going to be paid to keep a duplicate set of records, that is tax money, the other records will not hold weight. Carter asked what is appropriate action to be taken on the FO. Horning said whatever necessary means to get the records. Carter said it is our taxpayers money being put down the drain.

G Harrison attended the open house, thought the place looked great, asked the FO what has been spent. F.O. stated to date \$220,652+ more bills, the contractor and items charged have not been paid. Gary asked if anyone else can put on the shingles except Chet Wiley, he got busy and could not do it then, has done a lot of work for us.

G Klag asked about the title searches which would be \$75 from Susan White's contact and offered tax & legals, Klag mentioned parameters may need be set on the number of years, etc., check with the prosecutor on what is needed, it is reasonable cost.

H Mangold mentioned the Sept 23, 24 Johnnycake Hollow Festival.

D Kolasky mentioned the historical society has some money left over for a bell caroling system, about \$4000 for it. Lang thinks it is great, Klodt agreed. Horning would like to see what is being looked at for installation etc. Lang so moved to pursue it Klodt seconded, RCV 3 yes.

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S White said she has 87 acres for sale and wants to know how to go with it 30 feet frontage on Belding Road, how many houses can they build on it, she needs help. L Klodt explained the right of way. D Kolasky said she can come to him but Regional Planning can help.

Meeting adjourned at 9:10 a.m.

A handwritten signature in cursive script, appearing to read "Michael H. Lang". The signature is written in dark ink and is located in the lower-left portion of the page.

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Regular meeting held Thursday, September 28, 2006, 7:30 p.m. Randolph Town Hall

Chairman Lang opened the meeting with the pledge, Lang stated how pleased he was to be back into the town hall and how beautiful it was, etc. read the minutes of the previous meeting (present 3 Trustees, FO, Bill Carter, K Hilgert, D Murphy, M Rodenbucher, D Kolasky, S White, B Murphy, C Haught, P Cernava, G Harrison, C Monteith, E Myrla, G Klag, Huth arrived) Klodt so moved to approve the minutes as corrected in paragraph 8 "...would like the township to investigate...", approve financials, appropriate receipts #170 to #184 totaling \$107,529.84 & pay warrants #27155 to #27206 totaling \$47,963.86 Horning seconded, RCV 3 yes.

Klodt reported "I would like to make a statement concerning our last meeting on Sept. 14. I am not speaking for trustee Lang or trustee Horning, however I believe their thoughts are similar to mine. I do not appreciate being accused of badgering the Fiscal Officer, of not doing my job and of wasting taxpayer money. I personally resent that and nothing could be further from the truth. When I was elected trustee last fall, I was excited and still am, about being able to work as a team for the good of the township. Due to problems with our 2003-2004 state audit we were forced to hire an independent accounting firm, REA & Associates to reconcile our financial records. With just the \$7500 paid to REA & Associates we could have made 681,818 copies. That does not include what we were charged by the state. As trustees, we are responsible for the accuracy of the township's financial records. Perhaps if we review the month's records with more than one set of eyes, these kinds of costly mistakes can be avoided in the future." Signed Roger Klodt Trustee Randolph Township.

Klodt said some have been stating that the trustees are sneaking taping of the meetings, we have been taping since I started as Trustee with Mr. Horning's tape and will continue.

Flu clinic is set with the Portage Co. Health Dept. 5:30 to 7:30 Oct. 24, urged to get shots, BP's will be taken by the RFD. Concerning the street light Mr. Jenior requested, a letter was sent to Mr. Stump on it.

At the last meeting a zoning workshop was mentioned, Klodt stated up to 7 would like to attend and so moved to approve registration up to 7 at \$85.00 per, Horning seconded, RCV 3 yes. Klodt stated he offered to help FO make copies and he asked the auditor, the only way someone could help is if the FO requests it.

Klodt mentioned the new employee manual states hours to be worked cause problems for employees 7:30 to 4:30 will be problems, if we change to 7 to 4 with ½ hour lunch problems would be alleviated, discussion on this.

Lang stated there will be a fire symposium and 5 want to go at \$25 per person, Lang so moved Klodt seconded, RCV 3 yes. Lang stated RFD has the contract for dispatching with Fire-Com for a 10-year period, now pay \$7200 per year and will go up to \$9,960.77 when the contract ends, We can get out of it Lang moved Horning seconded to approve, RCV 3 yes.

Lang reported on the cemetery fencing, he was not happy with the aluminum as it is painted, likes what is at the gazebo, the black vinyl is guaranteed \$10,188.24 and road crew could put it up Bugh quoted \$12,947.00, Klodt questioned the warranty, Lang stated the warranty is on the color not the installation, Others to install is much higher. Horning asked about the heat with the black, is concerned, Discussion on the heat/weather/etc., with regards to the fence. Lang so moved to purchase from Deerfield Farms, Klodt seconded, RCV 3 yes.

Lang notified the trustees the RFD will be actively advertising the levy issue; RFD station passed all inspections, coming along.

Lang stated they checked on cremations, the majority have 2 cremations per lot, some had more, Lang does not have a problem with 4 in 1 plot to be responsible for the land and the future, Discussion. Horning mentioned only 4 cremations and no regular burial, agrees with preserving land, they want to think on it.

Horning read the road report on patching, installed pipe, catch basin on Bassett, hopes to get chip & seal next week, Did road inspection with Trustee Horning, will work on a 5 year plan, moved water softener

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from garage to basement of house, started 3rd round of mowing, poured footers, still mowing cemeteries, have 12 ytd funerals.

M Rodenbucher gave her report on the Verizon Cell phone contract is due up, recommends stay with Verizon, 4 phones, keep old ones as back up, discussion on the phones held, it will be investigated. Credit cards cancelled except Chase VISA (Sonja Melton), Mentioned the needs of the library, Lang thinks we can address the issues from the inspection, Lang will handle it.

M Rodenbucher mentioned Trick or Treat the last Sunday in Oct 2-4 Horning so moved the last Sunday Oct 29 2-4 & turn on porch lights, Klodt seconded, RCV 3 yes.

FO passed the 5 pre-meeting pay checks for employees to be paid when time, Lang so moved to approve those #27207 to #27211 totaling \$5,996.00 & have them stored in Wise Chevrolet's safe with the Dept. Heads getting them on the appropriate pay day and delivering them, Klodt seconded, RCV 3 yes.

FO Reported on the County Storm Water Meeting she attended and gave trustees a packet with video suggestions for our road crew to view. FO asked if the township was to participate in the Bicentennial road show in 2008, Discussion was held, Lang so moved to appropriate \$200 for our sign board, Klodt seconded, RCV 3 yes. (Mrs. Cernava arrived.)

FO asked how the trustees wanted to move on the wording pages from the audit Klodt moved to accept the audit report as printed by Mr. Alger & his staff, Lang seconded, RCV 3 yes.

FO reported the Ravenna Arsenal Restoration Advisory Board was 10 years old this month, she was one of 5 original appointees to this board, was presented a gold coin by the Army Corp of Engineers for her service. FO presented the Dominion road work plan sheets and the road department gratis plates.

FO presented the EPA assessment of the Field House water system, suggested the trustees route the package, read it and file it in the office file. FO presented a state purchasing program printing source which provides governments with cheaper rates on printing, etc.

Thee FO presented the Trustees with a box of the requested records from the time period of Jan 1, 2005 to Sept 28, 2006, 2 items which are bank statements are yet to be provided by Chase Bank and will be given to the trustees when received. Klodt asked about future copies. FO stated the ORC states trustees may ask for records and get them quarterly. If the same records are needed each quarter, the FO needs to know this to get them in order. The FO had the trustees sign a memo stating they received the copies. It was then discussed if the Trustees, FO, Prosecutor, Gary Alger need to meet. Klodt said not if the records are gotten timely as stated above. Horning thinks we need a meeting, Lang stated they may need to meet if the copies do not satisfy their needs.

ZI gave his report on lot splits, zoning meetings, attended PCRPC Subdivision Committee meeting. carpets will be cleaned Oct 5 and keep an eye on them.

E Myrla thanked trustees for sending zoning reps. to the seminar. Discussion on the fence choice was good,

C Monteith said this is a beautiful room but acoustics are bad and it is difficult to hear/understand. B Murphy agreed something needs to be done to hear better, Klodt agreed, they will look into it.

Meeting adjourned at 8:35 p.m.



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Regular meeting of Tuesday, October 17, 2006, 7:00 a.m. Randolph Town Hall

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting, Klodt moved to approve the minutes as read, approve financials, appropriate receipts #183 to #189 totaling \$6,803.15 & pay warrants #27212 to #27251 totaling \$23,754.59 Horning seconded, RCV (present, 3 trustees, FO, M Rodenbucher, B Carter, L Klodt)

Klodt reminded all of the flu clinic next Tues 5:30- to 7:30. He mentioned the street light at Laubert & #44, has not checked it out further, but it would cost between \$800 to \$1200 to put one in, explained our program & Klodt so moved to proceed with not more than \$1200, Horning seconded, RCV 3 yes.

Klodt stated Bruce Kleiver of Lions Club called re their flea market, maybe using the parking lot at Moyer Fields maybe in April or May of next year, Klodt would like to try it and see how it works, Horning disagrees with them using twp property and leasing it out he does not agree, he thinks they only should use it. Lang thought they were to use the fair grounds, but the Lions Club has turned most of their \$ back into the community.

Klodt asked if anyone had info on the sewer tie ins? Horning said we will probably have to contract some of it out. Lang wants to wait until it is up running, Horning said get it done as soon as we can. Discussion on what we can do and what we have to contract out.

Horning informed all that JTC our contractor is having financial difficulties, he talked with the bonding company and will keep them informed.

Horning asked what Trustees want to do on personnel evaluations, he wants to start ASAP, about 1 hr per employee during work hours. Lang asked him to come up with a schedule. Klodt wants it done yearly at the same time each year and would like to see it done in Nov. Klodt is flexible with working with others.

Horning mentioned the School Park, wants to do landscaping and will get a game plan and would like to start a restroom facility up there to be ready for the sewer tie ins. He will check it out. Klodt suggested working with the Park Commission on it. Horning would like an over-sized gazebo up there. Klodt asked about a name for the park. No decision. Klodt liked Tiger Park, some said Old school Park or Randolph School Park. Horning moved to have it "Randolph School Park" Lang seconded, RCV 3 yes.

Horning mentioned the break ins at the library, Lang said the sheriff caught them and are handling it. Horning mentioned Regional Planning is upgrading the census and wondering if we had anything in the works for an impact on it. Horning does not think there is anything. Horning mentioned we are still on with the prosecutor Oct 30 at 2 p.m.

Lang reported on the RFD antenna needs painted and needs help with a bucket truck for about \$300 Lang so moved to hire Rod Painting for \$300 Klodt seconded, RCV 3 yes. Lang mentioned the library break ins, broke a window, got it replaced, got dead bolts for doors and motion light on the back door. Klodt thinks it is a good idea. Klodt mentioned perhaps doing the same at the Senior & Community Centers. Lang got a thank you from the Library for our help.

Lang wondered if we were getting some draperies for town hall. Discussion on many things to do. FO stated there are cloth verticles. Horning said we should look at several different options, Horning suggested putting the tables in a semi-circle might help. Lang suggested we need a clock that would blend with décor Lang will check it out.

Klodt mentioned last Sat. Sue White planted some trees, flowers at her corner and it looks tremendous. Lang mentioned Oct 30 is candidates night at 7:30.

M Rodenbucher is waiting on Verizon analysis, suggested window treatments and suggested Randolph Home Furnishings could work with us on costs.

Road Super mentioned most chip & seal is done, tree clean up, also requests for some tree work needed Bassett & Wilkes Rds, Cemetery & others, will get prices on getting it done, discussion on tree trimming, Horning suggested the utility companies should be contacted on some, did ditching & installed pipe on Aberagg, Installed new Moyer Field sign. Road Dept helped get the Centers ready for carpet cleaning, plan

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on striping Bassett & Eberly plus a few others, is getting prices Centerline for all is \$11,679.14. Klodt stated if we appropriate it now we can move ahead with the lowest. Discussion on what will be done. Cemetery maintenance done.

FO gave her report on receiving g 2006 ORC updates for the Twp. Bldg. FO gave R Klodt the Health Board agenda, gave Lang the ODJ&F notice on RFD employee.

FO passed the Board of Elections ballot language for our Issues 45 & 46. Trustees looked at them, no comments.

FO had info on the new rules for zoning on governing sexually oriented businesses, presented M Rodenbacher the water test sheets.

FO stated OTARMA is seeking 2 resumes from either Trustee, or FO to be a board member, resumes due October 27. FO mentioned County Auditor is holding property reevaluation meetings which are open to the public.

ODNR has asked for 3 photos of each of our 3 past grant projects with them. FO will get digital photos from ZI and handle this as she has the financials on the grants.

FO asked for policies on the following: reimbursement to employees on health insurance, cell phones & uniforms being a taxable fringe benefit, these need to be in place soon. Lang said they would have something at the next meeting.

Bill Carter suggested Laurie Warner could help. B Carter mentioned the flea market item, his thought the facilities could not be used for fund raising, Horning said if they are leasing it out, then no but if their own group is doing it, etc., it would be ok. Carter mentioned the Sat night dances renting and charging. Suggested rules of what it and is not permissible, policy is needed on that. FO mentioned the Holiday Marketplace in November rents tables. Trustees said that has been done in the past.

Meeting adjourned at 7:55 a.m.



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Regular meeting Thursday, October 26, 2006, 7:30 p.m. Randolph Town Hall

Chairman Lang opened the meeting with the pledge & read the minutes of the previous meeting Klodt moved to approve the minutes & financials, appropriate receipts #190 to #201 totaling \$2,122.78, pay warrants #27252 to #27284 totaling \$21,607.45 & auditor charges of \$556.74 Lang seconded, RCV 3 yes (present FO, 3 trustees, Dan Murphy, Cecila Swanson & Randolph library manager, G Klag, M Rodenbucher, G Harrison, B Murphy, S White, L Klodt, Carole Monteith)

Klodt reported on the flu clinic with the Health Dept. had in excess of 150 people which was very good, hoped to beat Rootstown's 199.

Portage Co. Veterans' Memorial was mentioned by Klodt if we want to be a part of it, he suggested a donation #2 for \$250 to be a part of that, Lang agreed, Klodt so moved to become a part at \$250 donation level Lang seconded, RCV 3 yes.

Horning mentioned getting sewer laterals in and Larry contacted Henry Luli for quote at Adm Bldg would be \$1745.00, tie in at Town Center is \$4270.00, that is labor, we furnish materials. Horning had comments for trench box and what can and should be done, Horning moved to Hire H Luli to install 250' at town hall & adm. \$6,015.00 Klodt seconded, RCV 3 yes. Horning wants Luli's paperwork on file.

Horning mentioned some trees that need removed, \$1275 in Cemetery, Bassett for \$700, Wilkes \$500, Horning so moved to hire Kuntzman for \$2475 for all Lang seconded, RCV 3 yes. Horning wants Kuntzman's paperwork on file.

Horning mentioned personnel reviews are scheduled for next Friday Nov. 3 ^{12:30} 2:30 to about 4:30 for full time, then do the part time employees later. Horning so moved Lang seconded, RCV 3 yes.

Horning mentioned the deductible for health insurance for employees if they entered hospital it would be \$1000 for the township to pay, Horning suggested Mary handle it for reimbursement, Lang mentioned co-pays might be done since it has not been abused and could be re-evaluated if it gets out of hand. Horning says it might lead to disgruntled employees if we give it now, then remove it. Klodt stated all his policies had co-pays, thought about it a lot (co-pay reimbursement) \$20 is not a lot but might deter someone from using it, continue an employee co-pay, after evaluations any raises will off set any co-pay. Most are charging for premiums, Klodt agrees with Horning. Horning moved on health insurance, to reimburse employee \$1000 if they enter hospital, Klodt seconded, RCV Lang no, Klodt & Horning yes.

Lang mentioned a person on Laubert wants to get a school stop sign at 5200 block he is requesting it from the county. Resident came in about a school sign at Aberagg, will look at that. Lang was contacted by Fred Rodenbucher that solid waste was being spread on fields and wondered our opinions. L Klodt mentioned how it is done elsewhere, he stated how it is tearing up roads, discussion on weight limits, R Klodt asked if there was or could be a bond posted, L Klodt said probably with the county. Horning said we spend taxpayers money to get the roads in shape, but does not want to see them torn up. Lang agrees the turns they make tear up roads.

Lang is not prepared to address the cell phone, uniform issues regarding them being taxable fringe benefits and how to handle them. Horning said uniforms are for work, end of story, Lang does not agree you might pick up groceries with the uniform on, Klodt asked & FO explained what was expected by the IRS, Klodt is not ready to vote on it.

TA gave her report on the cell phones which the contract is not up until next year, 1 phone is not being used, keep 1 as a spare, Lang moved to terminate the 1 line Klodt seconded, RCV 3 yes to save \$258.56.

Road Supervisor gave his report, requested cinders for winter Horning moved to purchase 300 tons more or less cinders, from Arms at \$13.35 a ton delivered to yard, Lang seconded, RCV 3 yes.

L Klodt reported on striping of our roads & would recommend at least center line on Bassett then have county do edge lines next year. Horning moved to do the centerlines on Bassett & Eberly with J D

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Striping at \$3,864.54, Klodt seconded, RCV 3 yes. L Klodt worked on culvert inventory, 2/3 of road mowing done, keeping up leaves, 1 funeral.

Lang mentioned the zoning report, Klodt mentioned 4 new structures, others, 1 complaint about barking dog.

Cecilia Swanson was introduced who brought Library information, she is the Director, they have 6 branches, complimented on the town hall, thanked Trustees & all who support the library, ours is the smallest branch but it is a great thing, she explained the express box in Rootstown, how it works, newest service is downloadable audio books, free of charge, soon fines will be able to be paid on line, partnering with Cuyahoga and other larger libraries for your convenience. Thanked for support.

FO reported Health Dept statistics for quarter, read & return; Delta Dental is offering more options for our program, read & return; Safety poster kits if they think they are needed, return for purchase; Health Dept. having a public hearing Nov. 21 which affects our Field House & suggested someone attend; presented the County Engineer's salt estimate; presented a booklet on the election ballot issues of the state; OTARMA will be handling risk claims in house, has forms which she will copy for each department to use when needed; presented the Comdoc copier count requests.

FO mentioned she would like to attend a 2-day year end update conference on the UAN system in Columbus, asked for mileage and 1 night hotel, Horning asked if they needed to make a decision tonight, FO explained the classes start Nov 1 and the slots fill quickly and she would like an answer, Lang so moved to approve this, Klodt seconded, RCV Horning no, Lang & Klodt yes.

FO presented quote for 2 toner drums for UAN system which would be about \$200 with shipping, Lang moved to purchase, Klodt seconded, RCV 3 yes.

FO presented the \$200 check for a destroyed sign from Marucci & Gaffney, the sign has been replaced.

FO asked if township wanted to continue with American Pest Control for the Town Hall \$225 per year. Lang & Horning suggested getting other companies quotes as they are not happy with American. Lang will check this out.

R. Klodt mentioned the Randolph Review is on line & the people who requested mailing it went out Wed. Lots of information in it. Library Manager stated Library has computers people can use, & asked if Trustees are looking into security systems, Horning wanted to press charges for library vandalism which was agreed.

G Harrison thanked trustees for seminar Zoning people are to attend.

Sue White stated property taxes are very high now, explained then. There is a county meeting about property taxes, discussion held, it is important. Horning thanked her for sharing. G Harrison stated his went up also. She suggested you check it out before the election.

B Murphy wondered if anything is being done about the echo in the town hall or can we go back to the Sr. Ctr. Horning has no problem hearing here, discussion about hearing from audience. Horning said you should be able to hear, other trustees are looking into curtains, Klodt commented we need a happy medium and he will contact Laurie Warner on it as we do need it.

G Klag commented also on the sound situation being difficult to hear. Horning thinks a semi-circle might help with the tables, Horning thanked George.

Lang mentioned there was a rash of arsons in North Stark Co. Keep eyes open, our crews were out helping, 2 on Swamp, 1 Middlebranch. Klodt mentioned security tips in this issue of the newsletter. Meeting adjourned at 8:25 p.m.



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Regular meeting Thursday, November 09, 2006, 7:30 p.m. Randolph Town Hall

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting Personnel reviews from 12:30 Klodt moved to accept the minutes with revision & FO asking about the Centerline bill motion #9 Lang stated it would be discussed in the meeting, appropriate receipts #202 to #210 totaling \$12,301.29 & pay warrants #27286 to #27321 totaling \$89,183.35 Horning seconded, RCV 3 yes (present 3 trustees, FO, D Murphy, B Murphy, B Siegfert, S White, C Monteith, D Kolasky, M Rodenbucher, G Klag, C Haught, R Huth, D Huth, L Klodt, D Guziak)

Klodt mentioned our next meeting would be Thanksgiving & would like to change it, Klodt so moved to change it from Nov 23 to Nov 22 at 7a.m. Lang seconded, RCV 3 yes.

Klodt talked to Laurie from Randolph Home Furnishings for window coverings to help with the sound, etc. This is only supplies, maybe RFD can put up rods, etc, he wants quality, discussion on styles, types, Horning stated have a pole in utility closet to pull them together as they are on slide rods, discussion on getting quality Klodt moved to purchase tab top, tone on tone from Randolph Home Furnishings \$2,090.00 Horning seconded, discussion Horning wants to look at them to be sure of them, RCV 3 yes.

Klodt mentioned a copier for the FO per meeting with the prosecutor, good compromise for records requests, Comdoc is the company we use, it would be like the one in RFD 60-month for \$84 per month or 48 months \$98 per month, billed \$.0165 per copy on it, Klodt so suggested to get it with the Lang stating he would like the 48 month, Horning thinks it was a suggestion only to get records, he does not see anywhere in ORC to furnish anything at clerk's house when we have an office, Klodt said the FO has every right to have the office in her home even if the code is antiquated and if it will alleviate the situation, Lang does agree on some, we need to move on, Klodt moved to proceed with 48 month for the FO, Lang seconded, Horning does not see anywhere in ORC is this the intent, and says not only do we supply an office, S White said you can buy 1 cheaper than renting one at Staples for about \$500. Klodt stated if we have a problem they are there in 24 hrs. The others are leased RCV Horning no Lang & Klodt yes.

Klodt said further that they want bills, want a stop date unless there is a service charge do not pay it, fax all bills to Adm Bldg so they can look at them and make sure they are ok, as long as no service charge is incurred, Any bill that comes by Sat. will be paid then the others have to wait. FO says she does not have a problem.

Klodt mentioned in regards to our fuel tanks which need moving, talked with D Bunker, Ravenna Oil is working with a company to give an estimate to get us into compliance.

Horning mentioned on records there is typically an office hours and FO said if someone wants to view records, all they need do is call the FO to set up appointment, it has worked in the past, I see no need to change it. Horning asked if that included the Trustees & TA, FO said yes.

Horning mentioned the striping error, L Klodt mentioned what happened, they missed calls, misunderstood what was to be done, it was then done on the ones they needed, rain caused a problem then they re-did it. Lang asked if we were to stripe Fairgrounds next year. Lang stated he knows things like this happen, it raises an eyebrow, but we should pay it, Klodt agreed citing his business experience and agreed to pay it. Horning thinks from now on we will have to give directions in writing and if they vary we will not pay it. Horning does not want surprises. Horning wants Workers Comp papers in future. Horning moved to correct the error to pay \$4643, Lang seconded, RCV 3 yes.

Lang gave the RFD report on calls YTD 428. J Dittmer voted off probation, Cal & LaDawn covered EMS at Cross Country, thanked community for passing fire levy, he is very glad & also thanked for passing Road & Bridge for passing, Reported on training, building renovations, tower painted, flagpole was repaired & Rod's Painting gave rope for it. Lang reported on the

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library break ins and how we can get restitution after the trial. Juvenile Court will hopefully get them, need figures on damages, Lang will follow up on it.

Lang mentioned the Taxible Fringe Benefit, the prosecutor is coming up with policy soon. Horning asked if Lang got the pest control handled, Lang did not have time.

Horning suggested Nov 13 for part time personnel reviews, Klodt asked if the policies were ready, Lang explained not yet, Horning wants to get them done before Thanksgiving, we have 20 to do, Lang suggested doing some similar ones collectively. Lang said Nov 13 7 until done. M Rodenbucher asked if they wanted a schedule as last time, discussion.

TA reported finalizing handbook, got suggestions from prosecutor, hopes to have it at the next meeting, discussion.

L Klodt gave the road report including piping, widening out intersection at Eberly & Horning, will finish road mowing and start sewer hook up next week, ordered cinders, repairs on 95 Chevy, talked to Chet Wiley on chapel roof, he would not mind if someone else did it, continuing leaf clean up.

FO asked what wording the Trustees want on the brick for the Veterans' memorial. Lang suggested we put on the veterans memorial "The Residents of Randolph Township," Klodt seconded, RCV 3 yes. FO presented the Planning hours available, cable information, Working Partners Drug testing is going down in cost plus our insurance will reimburse us for these tests,

FO stated trustees saw Sept. bank reconciliation, Lang moved to accept it, Klodt seconded, RCV 3 yes. FO stated Medical Mutual will be sending employees a questionnaire which they are to fill out and send back to MM. FO passed along the sewer information for copying.

ZI gave his report on permits, lot splits, Duffy case will be filed in Dec; Walters maybe have mediation with prosecutor, Porters on Maxwell the same, appeals hearing on Nov 20, ZC will meet Nov 27. Horning asked if the Porter issue was the barking dogs, ZI explained happenings but no response as yet, prosecutor will send him a letter.

Lang mentioned someone wanted to use Town Hall for the holidays, Horning said we were not to rent it out until after the sewer is hooked up. Horning suggested not until sewer is in, need procedures in place for rentals, Klodt agreed.

D Huth asked if any CPR classes were in works, Lang suggested come & talk to them.

Betty Siegferth questioned the copy machines, if you bought one for \$500 versus the cost of renting. Klodt said these are commercial grade. Horning said the supplies & repairs are included in the cost. Further discussion on this topic.

C Monteith asked the volume of copies the cost seems excessive. Horning said it may be 2000 copies a month, less or more, he would not predict the amount, but thinks this is it. Sue White agreed.

Horning moved to go into executive session to discuss personnel matter, Lang seconded, RCV 3 yes.

Lang moved to come out of executive session, Klodt seconded, RCV 3 yes.

Meeting adjourned at 9:00 p.m.



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Regular meeting Wednesday, November 22, 2006, 7:00 a.m. Town Hall

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting, Klodt moved to accept the minutes, financials, appropriate receipts #211 to #219 totaling \$24,895.18 & pay warrants #27322 to #27362 totaling \$61,491.10 & Auditor charges of \$58.50 (present 3 trustees, FO, D Murphy B Carter, B Murphy, M Rodenbucher, D Kolasky, C Haught, G Harrison, L Klodt) Lang seconded, RCV 3 yes.

Trustee Klodt mentioned attending the PCTA meeting, they looking for someone to be hosts next year, thinks it would be a good thing, FO informed him how it works and he will try for the May date. Klodt did more research on a copier, Comdoc came up with a lesser cost copier, a company C Monteith uses & Staples, the Comdoc is the best price over all, Staples suggested a scanner, done by email, FO explained the UAN system that we cannot put scanners on the UAN system, Klodt suggested a copier/scanner to cut down on copy costs, Lang said the appropriation is made, find the best fit.

R Klodt said he has samples of the draperies for town hall to get them ordered.

G Horning, 2006 road mileage, explained there was in the past a form Trustees signed, now got a letter from the state, he & Larry updated the road inventory, then we will get our certified road mileage. Horning mentioned the sewer tie in is done up to the tie ins (S White entered), he spoke with Water Resources and we need something different, not charging for each building, we need a metering device, Lang said with RFD fill ups it could be a problem, but it would work out. Horning mentioned do we want to tie in the office at this time? Discussion in past by trustees wanting to tear down the garage & adm. bldg in the past, but need to get tied in asap. Horning mentioned Warners want to tie into our lines, would need easement, agreement, Lang discussed it with shared cost on installation, he would want it all tight. L Klodt said we will have to run a line within 5 feet of every building, if you have to dig another one, it would be a nightmare, discussion on pros and cons. Horning does not think the county will make us go 5 feet of each building, sometimes inspectors muddle things up, does not like inspectors making decisions for the township, there are 3 laterals, we need to see what happens, Lang does not want to run into problems down the road, but if all legal matters are in place, maybe ok. Klodt thinks maybe get legal matters worked out. Horning will write a letter to H Huff on this. Horning asked Klodt about the library break in, nothing. Horning asked about the exterminator.

Horning mentioned handing Becky a document of missing documents. FO explained there are listings on there that have been given. Horning wants FO to mark ones given, would not talk further on the subject.

Lang reported on RFD, received a letter stating Robinson is going to use Summa after 1st of year, but they are working with it. It would leave us Akron General & Childrens.

Lang met with Stull Consultants regarding storage tanks, wants to do site plan and, explained how it has to be, open air, our system is totally incompatible. We can do our own concrete work, excavation ourselves, training for use is a must. Ravenna Oil stated we can purchase tanks from supplier, cost for all is about \$15,000. Q & A. Lang says we need a site plan, RFD can get permits, etc. Horning asked to view the regulations. Horning does not want to move on it today, Klodt things we need to get going, Lang said there are problems with location.

Road Supervisor gave his report on widening of Eberly, sewer tie ins complete, will need a permit for each building, cinders/salt delivered, field house winterized, 95% road mowing done. 3 quotes for chapel roof

1. D Litsinger \$6500
2. Wohlwend \$4267
3. Kniceley Done \$4000

All water lines drained, flushed, 17 funerals YTD.

Lang moved to go with Wohlwend Construction knowing their quality of work Horning seconded, Horning mentioned the color of shingles, dark brown was discussed, RCV 3 yes.

TA reported should have personnel handbook next week. Need set time to pass them out. There was an ad on to the Garage phone bill, she got it removed, suggested no employee do this as they forget to have it taken off. TA mentioned Bonnie Howe wants zoning books recorded, Klodt said the cost is too steep at this time.

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ZI gave his report on permits, what is in works on junk sites, proceeding with Akron Wholesale Bait, appeals board approved a variance, ZC meets Monday 7. R Klodt mentioned some clean ups around.

FO mentioned the cemetery fence job needs appropriated Lang voted to move with Deerfield Klodt seconded, RCV 3 yes.

FO mentioned Donna Yoder would like her check on Dec 14--1 time Lang so moved, Klodt seconded, Horning mentioned he hopes this is a one-time deal, RCV 3 yes.

FO mentioned random county drug testing is up for renewal, FO is contact and will do that if they desire, Lang so moved, Klodt seconded, RCV 3 yes.

FO mentioned OTARMA VIP awards will give us a 20% credit on renewal. PCRPC has subdivision regs. for looking at and a hearing later.

FO presented the Oct. bank statement, Lang so moved to approve Oct bank statement Klodt seconded, RCV 3 yes.

Bill Carter asked about the fuel tanks, we have 3 gas & diesel on & diesel off-road. Carter said it will be expensive, asked do we use all these enough to have a building for all or could some be bought on the credit card, Lang said for the cost of keeping it on hand in the long run and it is more convenient.

G Harrison said the food shelf did 89 baskets.

L Klodt said 2 companies wanted ½ down on chapel roof.

Meeting adjourned at 7:55 a.m.

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Regular meeting held Thursday, December 14, 2006, 7:30 p.m. Randolph Town Hall

Chairman Lang opened the meeting with the pledge, Lang welcomed all Klodt moved to approve the minutes, appropriate receipts #222 to #230 totaling \$19,094.02 & pay warrants #27363 to #27413 totaling \$56,122.41 Lang seconded, RCV 3 yes. (present 3 trustees, FO, B Carter, R Huth, D Murphy, Todd Esola & mother, Deb Guziak, D Kolasky, B Murphy, G Klag, C Monteith, M Rodenbucher, Sonya from Library)

Klodt mentioned the curtains are in and up, maybe tie backs would look better. Wants work session before end of year to discuss where we want to go & so moved to hold it Dec. 27, 7:00 p.m. work session for Trustees, etc but public is invited, Horning seconded, Klodt amended to have before regular scheduled meeting Dec. 28 6 p.m. Horning seconded, RCV 3 yes. It will be in Town Hall.

Horning wants to schedule organizational, & so moved to hold it Tuesday Jan 2, 2007 @ 7 a.m. Klodt seconded, RCV 3 yes.

Horning brought all up to speed on the sewer project, about \$280 for permits, have to take out part of 1 tank, need large hoe for it, Henry Luli could do it for about \$1000.00, wanted \$40 per building but would be better to have a common meter for the water, Meter from Hugh Supply, will confirm cost, Lang suggested \$5000 for entire job to get it done, questions on the meter use. Lang moved to appropriate \$5000 for all necessary from General Fund to hook up town center, Horning seconded, RCV 3 yes.

Horning mentioned the Garage, Adm. Bldg complex, he does not want to move on it right now as there are 2 wells there, investigate and do in spring. No problems.

Lang reported damage on the copper steeple on town hall, has quote for \$4,100+ for the very top. Discussion, Horning does not have a problem with doing it, they need a lift & Horning will help Larry on it.

Lang mentioned the CDL regs. for the personnel handbook, up for discussion is that we require a physical to make sure drivers are healthy. Klodt thinks if they are exempt we should leave them alone, Prosecutor is to investigate the language and we might not be able to over ride it. Table til next meeting. Lang reported our Cemetery fence is in and will be a spring project.

Lang presented the RFD report on calls YTD as of Nov. 30 -- 474, wish list of tools needed, PR, had a cot failure and needs replaced at& Lang so moved to appropriate \$4500 from fire fund, Klodt seconded, RCV 3 yes.

Lang mentioned we need to re-visit the above ground storage tanks, we will have \$13,000+ just in tanks & venting, appears at least \$25000 for the project. Lang does not think he has enough information to move. Horning agreed to get more info before we move, Lang said we have until Dec. 2007 to get it done, but inspectors cannot handle it.

TA gave her report on the (L Klodt arrived) CDL & personnel policy, suggested encourage them to get the physical with ½ of sick day or vacation day if they do the physical. Discussion on the subject with Road Supervisor. Horning thinks on the importance of the medical card if you are over the road driver, but does not think it is that important, we can re-visit it if we need to. TA asked how they wanted the handbooks passed out? Lang thinks Trustees hand them to each department in case of questions have a sit down. RFD books will be ready Monday. Horning suggested after 1st of year schedule a meeting with employees on the new handbooks.

TA mentioned the OTA conference is Jan 31-Feb 3 & wants twp. to reimburse her. Lang so moved to approve it & any one else (TT & FO) who want to go Klodt wants to go also if he can, Klodt seconded, question by Horning on who it covers Lang said TA, FO & TT. RCV 3 yes. TA mentioned the library vandalism & gave update on it. Nothing for us to do now, if we don't get restitution, we will have to file suit with the parents. TA will not be at the Dec. 28 meeting.

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Road Super. Gave his report on clean up, has some prices on fuel tanks, Henry Luli wants \$120 per hour for setting up his equipment & \$120 per hr. Road Super. Mentioned tires needed on back of truck, none in stock but are \$210 each, if radials go on it the wheels will need to be changed, a general tire \$230 per tire & \$90 per wheel, Adelman's put Michelins for \$400 each, Firestone radials \$235 & wheels \$78.50, do make other for \$35 more. Questions asked. Michelins the Twp. does not put that many miles per year on a truck, is not necessary for high dollar tires. Klodt thinks we need a safe tire, truck is 12 years old and may be replaced in 2 or 3 years. Lang thinks radials and new rims if Firestones are good. Lang moved to appropriate not more than \$1500 from Ziegler Tire, Klodt seconded, RCV 3 yes. Chapel roof is done and looks nice.

ZI gave his report on permits, working on complaints, ZC will meet with Zoning Appeals on 18th. Ellsworth appeal will be in Judge Enlow's Court Feb 9. CC & SC need table repairs, wall painting, wallpaper, etc. Need to get something for the chairs that are stacked against the wall in town hall, Klodt mentioned a cart & ZI agreed it is needed. Horning suggested a cart for each one and have it blend into wall color with a face on it. Horning asked ZI to look into them. The bells for town hall were discussed \$1,100 is donated now, by spring may have it all ready. Klodt said a couple of residents think it would be great. Klodt wants to re-visit the Lions Club want to use the Moyer Fields for the programs they discussed, he is in favor of it, Lang wants to think on it, Horning's opinion stands.

FO reported Regional Planning dues are due \$2802.72. Lang moved to appropriate it Horning seconded, RCV 3 yes. FO presented T J Ganoe's thank you note for his Eagle Scout Project & Senator Kim Zurz's congratulatory letter on using the OTA Lease-Purchase program on the town hall financing. FO stated OTARMA board needs 2 township members re-appointed, Joan Beardmore & David Fogelsong, both are township reps. Klodt moved to re-appoint them both, Lang seconded, RCV 3 yes. FO passed TT the Workers' Comp report that we had no injured in the 3rd qtr of 2006, new EPA drinking water contact, Port Authority wants to meet if TT are interested in forming one in twp.

FO reported on her attendance at the Breakneck Creek meeting and the new brochures she will copy for residents. FO explained that the blanket ok for liquor permits was not suitable for the Ohio Division of Liquor Control as it had to be dated after the letter date which was 12/11/06. Lang moved to approve it with no hearing, Klodt seconded, RCV 3 yes. FO reported on the Bi-Centennial meeting she attended requesting recipes for the cookbook being prepared, she will get the information to the Historical Society also. FO stated the November bank statement was prepared, were there any questions? Lang moved to approve it as stated, Klodt seconded, RCV 3 yes.

Sonya asked if Trustees got the damage figures, TA said the prosecutor has info.

Bill Carter reported several bags of garbage were dumped on Laubert Rd 100 ft. from Hartville Rd. Twp. will pick them up.

Rick Huth asked who is responsible for dead animals, mentioned several raccoons on road, Lang said we usually handle those. Questions answered on disposal, etc.

Todd Esola is here for Boy Scout government badge.

G Klag asked about the Medical Mutual & Robinson, Lang reported on his current knowledge of the situation, we may have an avenue through the county, he wondered when it would occur, no news.

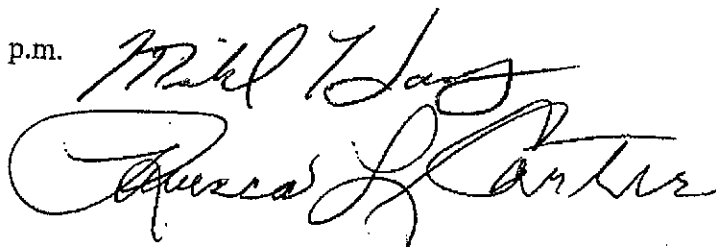
C Monteith commented the drapes looked good.

Lang mentioned we need 2 members for fire indemnity board have Dan Kolasky & asked Bob Murphy if he would serve, Lang explained how it works, Murphy declined on health reasons & Klag volunteered Lang so moved o appoint Kolasky & Klag Klodt seconded, RCV 3 yes.

Lang stated Wed. Dec 20 is community Christmas party in CC 7:00 with carols, get together, Santa pictures.

Lang wishes everyone a Merry Christmas.

Adjourned at 8:30 p.m.

The block contains two handwritten signatures in black ink. The first signature, at the top, is 'Mike Lang' and is written in a cursive, slightly slanted style. The second signature, below the first, is 'Theresa Klodt' and is also in cursive, with a more rounded and flowing script. Both signatures are positioned over the 'Adjourned at 8:30 p.m.' text.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 274

A large, stylized handwritten mark, possibly a signature or a large 'S', is drawn across the center of the page. It consists of several overlapping loops and a long, sweeping stroke that extends from the lower left towards the upper right.

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 275

Special workshop & regular meeting held Thursday, 6:00 p.m. Town Hall

Chairman Lang opened the workshop expressing its purpose for financial report explanations, projects for the next year. FO explained the financial reporting system, answered questions. A risk management policy is needed for our drivers. FO will get the name & number of our Risk Management people who can guide us in a policy. Klodt expressed an interest in having a 5-year plan for projects. Discussion by Horning on a storage, garage, offices, etc., housed in 1 building the house is not a true office building. The fuel tank situation was discussed as to moving them, etc. Klodt would like to have a community meeting in March on what to do with the old school park property. Klodt stated if we have a plan we can look for grant money for funding. Horning suggested talking with the park commission first, then go outside for ideas. Klodt wants to involve the community. Lang states the apathy of the community does not help the situation, the Trustees are elected to do these things. Workshop adjourned.

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting, Klodt moved to approve the minutes, appropriate receipts #231 to #242 totaling \$11,372.09 & pay warrants #27414 to #27483 totaling \$40,669.47 Horning seconded, RCV 3 yes. (present 3 trustees, FO, Bill Carter, D Murphy, D Kolasky, L Klodt, G Klag, B Seigferth)

Klodt reported on the community Christmas party which was good, Klodt as a resident & Trustee thanked Trustee Horning & Rootstown Fire Dept for fixing the steeple on the town hall saving us money on it. Klodt talked with prosecutor on a medical card for CDL drivers, we are not allowed to over ride it.

Horning, nothing to report. Lang will report at the first meeting & thanked Rootstown for the use of their ladder truck.

Klodt mentioned the table & chair carts he and Kolasky researched & suggested we build them to get them to blend in, Horning thinks they can be bought cheaper than getting all the parts and re-doing them for our use. Klodt reported a table cart is \$157 & chair cart about \$198. Lang & Horning want to buy. Klodt moved to purchase 1 table & 1 chair cart for not more than \$500, Horning seconded, RCV 3 yes.

Road Supervisor gave his report on town center sewer hook up which is done, have map & photos for future use. Took delivery of new wheels & tires, have them on Friday. Will have road & cemetery summary at organizational meeting. Kuntzman has started on tree work, funeral Fri. for 20 YTD. Klodt wants to carry over 40 hrs of vacation next year. Horning wondered about replacing the generator unit with an automatic one. Trustee Klodt wants to look at the government surplus in Columbus.

FO asked if we wanted to join the state purchasing program. Lang moved to go into state purchasing program \$100 for year, Klodt seconded, RCV 3 yes. FO stated the road mileage is 32.16 & needs certified to ODOT. Horning moved to accept it & Klodt seconded, RCV 3 yes. FO presented the health dept. report on the township building which has no nuisances to report.

ZI reported on permits, scheduling of meetings.

Klag was following up on Medical Mutual Insurance. Betty Seigferth stated the drapes are beautiful, Lang explained how the fire Department is testing the placement in the room for sound, etc. Gary Harrison arrived & stated the Food Shelf gave out 110 baskets for Christmas, they are getting sizeable donations which helps.

Meeting adjourned at 7:55 p.m.

